

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Dan Robinson, Vice Chair
Erik Hoyer, Dan Haefs, Pat La Violette

HUMAN SERVICES COMMITTEE

Tuesday, October 20, 2015

5:30 p.m.

ASPIRO - 1673 Dousman Street, Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

****NOTE TIME & LOCATION****

****PLEASE BRING BUDGET BOOK****
(Combined Regular & Budget Meeting)

**** REVISED ****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of September 23, 2015.

NON-BUDGET ITEMS

Comments from the Public – Non-Budgetary Items

Report from Human Services Chair, Patrick Evans

Drug Court Presentation

Update on Drug Court by Judge Zuidmulder.

1. Review Minutes of:
 - a. Aging & Disability Resource Center Board of Directors (August 27, 2015).
 - b. Human Services Board (September 10 & October 8, 2015).
 - c. Veterans' Recognition Subcommittee (August 18 & September 15, 2015).
 - *d. Ad Hoc Mental Health Treatment Committee (September 24, 2015).

Communications – None

Human Services Department

2. Resolution re: Helping families move from homelessness to self-sufficiency. *Standing Item until such time that there is action to be taken.*

3. Budget Adjustment Request (15-57): Any increase in expenses with an offsetting increase in revenue.
4. Executive Director's Report.
5. Resolution Authorizing Human Services to Request Waiver for Increased Service Provider Audit Threshold.
6. Financial Report for Community Treatment Center and Community Programs.
7. Statistical Reports.
 - a. CTC Staff – Double Shifts Worked.
 - b. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c. Monthly Inpatient Data – Bellin Psychiatric Center.
 - d. Child Protection – Child Abuse/Neglect Report.
 - e. Monthly Contract Update.
8. Request for New Non-Continuous Vendor.

Other

9. Teen Parent Third Quarter Outcome Report, Catholic Charities – Informational.
- *9a. Ad Hoc Mental Health Treatment Committee Report.

BUDGET REVIEW

REVIEW OF 2016 DEPARTMENT BUDGETS

Comments from the Public – Budgetary Items

Veterans' Services

10. Review of 2016 Department Budget.

Aging & Disability Resource Center

11. Review of 2016 Department Budget.

Health Department

12. Review of 2016 Department Budget.

Human Services Department

13. Review of 2016 Department Budget.
 - a. Resolution re: Approving New or Deleted Positions during the 2016 Budget Process (Human Services – Community Programs).
 - b. Resolution re: Approving New or Deleted Positions during the 2016 Budget Process (Human Services - Community Treatment Center).

Other

14. Audit of bills.
15. Such other Matters as Authorized by Law.
 - a. Discussion regarding dates and times for November and December meetings.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, September 23, 2015 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Chair Evans, Supervisor Hoyer, Supervisor Haefs, Supervisor Robinson
Excused: Supervisor La Violette
Also Present: Eric Johnson, Erik Pritzl, Patty Zich, Supervisor Zima, Judge Zuidmulder, Nancy Fennema, Chad Weininger, other interested parties.

I. Call Meeting to Order.

The meeting was called to order by Vice Chair Robinson at 5:35 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Hoyer, seconded by Supervisor Haefs to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of August 26, 2015.

Motion made by Supervisor Haefs, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Chair Evans arrived at 5:36 pm and took the meeting over at that time.

Comments from the Public

-Claudia Henrickson, 200 S. Broadway, Green Bay, Wisconsin. Henrickson stated that she is the Executive Director of Special Education and Human Services for the Green Bay Public Schools and she thanked the Committee for the opportunity to address them. Henrickson said she attended tonight's meeting to express the desire to work with community partners in order to meet the needs of the ever rising mental health issues in the school system. She stated that they have been doing things internally and referenced the Minoka-Hill School which has a number of innovative programs, but they are looking at ways to work collaboratively instead of in isolation to meet the needs of students before they become adults in society. The Green Bay Public Schools would welcome and appreciate Brown County working with them collaboratively.

Report from Human Services Chair, Patrick Evans: None.

1. Review Minutes of:

- a. **Aging & Disability Resource Center Board of Directors (July 9, 2015).**
- b. **Board of Health (July 28, 2015).**
- c. **Children with Disabilities Education Board (February 24, May 7, July 15 & August 25, 2015).**
- d. **Veterans' Recognition Subcommittee (August 18, 2015).**

Supervisor Robinson wished to pull Item 1b.

Motion made by Supervisor Hoyer, seconded by Supervisor Robinson to suspend the rules and take Items 1a, c & d together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to approve Items 1a, c & d. Vote taken. MOTION CARRIED UNANIMOUSLY

With regard to Item 1b, Robinson noted the minutes reference the August 25, 2015 meeting being focused solely on the wind turbines, but he has not seen minutes on that. Evans stated that he was at that meeting and most of the meeting was held in closed session. Following the closed session it was indicated that they would be moving forward with what they have been currently doing.

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to approve Item 1b. Vote taken. MOTION CARRIED UNANIMOUSLY

Drug Court

2. Update on Treatment Court by Judge Zuidmulder.

Brown County Circuit Court Judge Zuidmulder provided the Committee with an update on treatments courts and a handout, a copy of which is attached.

Judge Zuidmulder recalled that he asked for and advocated for funding for treatment courts back in 2009 and it has been his practice to appear before this Committee and Public Safety with updates. When the drug court program was started in 2009, the population that they were aiming to serve was the population that consisted of people who had been on probation, in jail and in prison and then cycled back into the system with new offenses. The veterans' court was established shortly after the drug court and that program takes people who are on deferred judgments, have misdemeanor convictions and OWIs, but the basic population is veterans with a service connected disability which is related to their mis-function in society. Judge Zuidmulder continued that within the last year, a heroin court has been established as a subset of the drug court. He noted that heroin problems happen when someone is over prescribed opiates and pain killers. The medical profession is now realizing that those are highly addictive medications and are cutting people off, however, when people are cut off very abruptly, many of them are moving on to heroin. These are often people with no prior involvement in the criminal justice system and a lot of them hold down good jobs. Currently the heroin court has seven participants.

Judge Zuidmulder continued that a mental health court was started at the beginning of the year and part of the motivation for this was local law enforcement who said that there are a number of people in the community with chronic mental health issues who regularly are going through the criminal justice system when they are off of their medications and disconnected from providers. Judge Zuidmulder shared that there was a long gestation period in getting people into the drug court, but he has more people coming into the mental health court than he thought was possible. There are currently nine participants in the mental health court along with several more waiting. He expects the mental health court to have 20 – 25 participants in the next year and felt that based upon what is going on in the community in terms of looking at treatment courts as being a solid alternative, by this time next year there will be 100 – 150 people participating in Brown County's treatment courts. These are all people who would otherwise be in jail, prison or some other correctional setting, but now they are in the community and functioning and many have jobs, are paying off their fines and reconnecting with their families which is a substantial contribution to the quality of life in the community.

The mental health court participants are those with chronic mental health problems and the court is designed to stabilize these people and get them into a pattern of appropriate behavior. Many of the participants have offenses such as disorderly conduct, criminal damage to property and other misdemeanors which limit their connection with the court system to a 12 month period of time by statute. What Judge Zuidmulder would like to see when participants come out of the mental health

court is to not have any police contact for 6 months or more. There are several participants in the mental health court that in the 60 days prior to coming into the court, the police had been dispatched to their residences 30 – 50 times. In the six months these people have been participating in the mental health court, there has been no police contact. Judge Zuidmulder felt that this community has a highly trained, highly professional law enforcement team that is well compensated by the community and they need to be doing their jobs which is protecting the community from people who are committing burglaries and other crimes.

Judge Zuidmulder shared that the mental health court is the most rewarding thing he has done in a long time. The other courts and the criminal justice system deals with people who have criminal thinking, anti-social behaviors or defiant personality problems but the people in the mental health court are in the criminal justice system because of their mental health problems. Those people are so appreciative of the fact that they are in the setting and they tell Judge Zuidmulder how much it means for them to be reconnected with their communities. He also shared that because most of these people have chronic mental health problems, most of them are on some type of SSI and have an income. One of the requirements of the mental health court is that the participants have a designated payee through Catholic Social Services or some other agency that can provide a budget and be sure the participant is sticking to the budget.

Judge Zuidmulder stated that treatment courts meet on Fridays and he invited anyone to attend sessions at any time to see what happens during court.

Supervisor Hoyer thanked Judge Zuidmulder for the work he has done with the treatment courts. He feels that this is a good program and is one of the areas that has the unanimous support of the Board. Hoyer asked about the recidivism rate of 14% of those in drug court and asked what the recidivism rate is for the general population. Judge Zuidmulder responded that the last statistics he has seen from the Department of Corrections was that the recidivism rate was 32% for new crimes, and then people on extended supervisor and probation is another 38% so the general population is in the range of 50 – 70%. Nationally treatment courts have recidivism rates that are about half of what the other system has. He continued that the fact that the treatment courts meet every week gives the participants far more intense supervision than they would get from the regular courts. With regard to mental health court, Hoyer asked if there would be the possibility or opportunity to drop some of the current prison population with mental health issues into that program. Judge Zuidmulder responded that the mental health court is being operated with very little resources and all that the County is providing is a case worker to manage the participants. They try to take participants who already have a connection with a mental health provider. Judge Zuidmulder stated he appreciates the work of the CTC, but the hesitation he has is that they can take alternatives to revocation from the Department of Corrections, but the last one they got, he had the impression that they were using the mental health court as a sort of dumping ground. The last participant they got was brought to mental health court after being in the correctional system for a very long time, but none of the problems the person had were addressed by the correctional system and Judge Zuidmulder is reluctant to get into those types of participants for fear that they may create significantly greater funding stream needs. While there is some money in the treatment programs, he wants to be sure that he is managing it in a way to take care of the people he has.

Supervisor Robinson thanked Judge Zuidmulder for the work he is doing and stated that he is glad to see the creation of the heroin and mental health courts. Robinson asked if more money was given to the treatment courts, if Judge Zuidmulder would have the capacity to use it wisely and get more people into the treatment courts. Judge Zuidmulder responded that one of the questions he is waiting to resolve is with regard to the screening process. He stated that they have had interruptions at the gate keeper, but he now feels that this is in the process of being stabilized. Judge Zuidmulder felt that he would be able to respond to this better in a year if there was a stable

gate keeper. If the gate keeper sends qualified participants and the budget is then stressed with the participants, he could more fairly answer this question. He continued that the numbers that they have been receiving now are being adequately addressed, but Judge Zuidmulder does not think the treatment courts are receiving all of the people who would benefit by the programs and this is simply a matter of getting past the gate keeper. Judge Zuidmulder stated that there is a constant need in the window of time between when someone is released from the jail and is stabilized and in good housing. Right now, there is no place for these people to go other than the homeless shelters and that is not a healthy place for people to be. He would like to be able to do a much better job of transitioning these people to a healthy environment to get them off to a good start. Robinson said it sounds like the support needs are the transition needs coming out of jail and Judge Zuidmulder agreed and added that in the drug court they had six participants terminated because they absconded. As soon as they leave the jail and there is not a healthy place to put them they are gone.

Chair Evans asked Judge Zuidmulder what can be done when people abscond and Judge Zuidmulder responded that one of the things they have learned is that they are not releasing people until after they have been in the jail a period of time and have some services set up. They are trying to get people fairly cleaned up and stabilized before they are released. At this point, this is pretty much the only option. Judge Zuidmulder stated that if this is not done, because their addictive needs continue to be so high, as soon as these people have any liberty they take off.

Evans stated that the next agenda item is a communication from Supervisor Zima that includes talk of a detox center and he asked Judge Zuidmulder what his thoughts on that are. Judge Zuidmulder responded that they could set up a facility in which everyone could partner and not get tangled up in the semantics, but if we can be in a situation where there are people with problems who need to be in a facility where those problems can be addressed, including detox, but also transition and other things, his experience is that when programs are set up and there is rigid criteria, the people who execute the programs are inflexible with regard to who they are going to take into the programs. Evans noted that the County's hands are tied a lot by what the federal government will allow. Judge Zuidmulder stated that he is hopeful that all parties can get together and work on this. He stated that he gets invitations from congressman and other people who ask him to come and talk and he would like to be able to tell these people what they can do to help.

Motion made by Supervisor Hoyer, seconded by Supervisor Robinson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

Motion made by Supervisor Haefs, seconded by Supervisor Hoyer to suspend the rules and take Items 3, 4 and 5 together. Vote taken. MOTION CARRIED UNANIMOUSLY

3. **Communication from Supervisor Zima re: That the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population. *See Item #5***
4. **Communication from Supervisor Zima re: I am requesting that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long-term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment. *See Item #5***
5. **Communication from Supervisor Erickson re: That Brown County budget some funding in the 2016 budget to start some services for addicts. This has been overlooked. We provide funding to the Drug**

Task Force but nothing for those that slip between the cracks. We may even be able to share staff and help between the CTC and the jail. Items 3, 4 & 5 were taken together at the August meeting: Motion made to accept Supervisor Zima's recommendation to establish a committee to come back to the Human Services Committee with a recommendation as to how to solve this problem.

Supervisor Zima stated that he appreciated everything Judge Zuidmulder shared in the meeting. He noted that Judge Zuidmulder indicated there needs to be some flexibility in the programs and he agreed with that. He believes that where there is a will there is a way and we need to be looking for a way to solve the problems that exist, including building in flexibility. Zima stated that he would like to see the Human Services Committee see fit to build something into their budget to utilize the available space at the mental health center to start some kind of program and give it flexibility to have referrals made to it by various agencies and organizations to get the people who need help the help they need. He stated that some entities are so rigid in their requirements that the people who need help are not able to get it.

Zima continued that he is here to make sure that the Human Services Committee does something in their budget this year. Evans asked how much Zima may be looking for and Zima responded that he would like to see as much as the Committee can fit in their budget. He stated that when people want something they say it's only a penny per thousand, but when they don't want something they say it is a big deal. Zima continued that there is a very large need looming over our heads and last month the Committees looked at capital improvement programs for the future and additional jail pods were pushed down the line for another year. Additional pods would add an additional 180 beds at a cost of \$30 million dollars, not including any staffing. Zima did not feel that it took much to figure out that the county might be able to provide treatment for the people who need it rather than putting them in jail. This is something that the liberals and conservatives should agree on because it would be helping to provide treatment to the people who need it while helping to hold down costs at the jail at the same time. When it is identified that 1/3 of the inmates at the jail have mental health issues it is a pathetic situation. Zima estimated that about 250 beds at the jail are being used by people with mental health issues. He felt the county should do all they can to utilize the facilities we already have and for starters do a detox center that is not limited to alcohol. Zima noted the increase in heroin in the community as reported by the Drug Task Force and said he has constituents in his district who are struggling with addictions or have adult children struggling with addictions. He noted that some of these people are going to Appleton for treatment and are given methadone, which is just another drug they get addicted to.

Zima felt that big savings could be realized if the County Board makes the decision to spend a little money to build some facilities and provide treatment instead of incarceration. He felt that this would definitely cost less than building additional jail pods. If action is not taken in the next year or two, Zima felt the additional jail pods will have to be built and will drain all of the resources of the County Board for the next decade with staffing and other expenses. His plea to the Human Service Committee is to do whatever they can in this budget. Zima continued that this is serious and is not something that will go away. His big fear is it is going to be beauracratized to death and the County will end up building the jail and sucking up resources until there are no resources left and no problems will be solved. He cannot stress the importance of this enough and he wants the Committee to ask the Human Services Director where the funds are if they are not in the budget. Zima felt the Human Services Director should be directed to build the best budget including what could be practically put into effect by January 1, 2016 to utilize the facilities we already have and get some programs put in place.

Zima continued that the first step needs to be taken and he senses the administration wants to drag feet and are worried about raising the budget, but he recalled that 11 cents per thousand was given back last year. He stated that when you look at county tax bills, residents get an awful lot for a very small amount of money that is paid in. He felt that whatever needs to be done to get started needs to be done and he would like the Committee to put the challenge to the Human Services Director to make use of the facility this year and get something in the budget. Zima stated that the county population is growing and the drug dealers are having a heyday. There are consumers that want the products and Zima did not feel the county was doing enough to change the lifestyle of the consumers. He wanted to be sure that people

who want help have a place to get it. He recalled hearing that sometimes law enforcement officers drive around not knowing what to do with people and end up issuing a disorderly conduct citation and these people who need help end up in the jail.

Zima referred to his first communication that asks for the Human Services Director and Brown County Sheriff to work together to develop a plan to provide a treatment plan for prisoners with mental illnesses and wanted to be clear that he is not talking about doing treatment at the jail, but he is talking about having meds for people who have someone in the community attached to them who can provide the medications that they need. What he is talking about is utilizing the facility that we already have and provide the treatment that will save money in the long run.

Zima reiterated that he would like to see the Committee ask the Human Services Director how he felt to best utilize the facilities we have and if that can be somewhat easily done, Zima would like to see the county start there. Then, by next year's budget time, there can be answers to fulfilling more needs and the expansion of the jail can be pushed off for a decade or so.

Zima stated that he would like to see a member of the Human Services Committee sit on the mental health task force meeting that will be held soon and Supervisors Robinson and Hoyer both said that they will attend. Zima stated it was the County Board who sets the budget and not the Executive. The Executive is here to administer what the County Board decides to do. He noted that for many years half of the County Board was too concerned about what the Executive thought. Zima felt that the Executive is to act as efficiently as possible to fulfill the policies made by the County Board.

Supervisor Haefs recalled that at an earlier meeting department heads were asked to provide a list of items that were not in their budget and he asked Human Services Director Erik Pritzl if what he brought forward earlier relates to the same issue that Zima is talking about. Human Services Director Erik Pritzl responded that he and Zima are talking about the same general population. Haefs agreed with what Zima said but stated that the previous goals of meeting the levy are going to come back to haunt and he does not know what the levy limits and target goals were, but he felt that the County Board better have the will to exceed the target goals if it is necessary. He felt that now is the time to do something and it is fine with him if the target goals are exceeded. Zima stated that he felt that the majority of the County Board has their eyes open on these issues and he felt that it is time to step up to the plate and put adequate services in place. He continued that if something moderate is done this year, it will push the need for additional pods at the jail out another year and provide some breathing room. He stated that there are a number of things being done to divert people from the jail, but the jail is still at 95% capacity.

Human Services Director Erik Pritzl provided his full report at this time (Item 8). He indicated that the report was included in the agenda packet and the report basically indicated that the month of September consisted of presenting the 2014 Annual Report to the Human Services Board and discussing the budget with them and this took up the bulk of the month.

With regard to Family Care, Pritzl indicated that the transition has gone quite smooth, in part because of the work that was done before he arrived in Human Services. Having seen the transition play out in other counties around the state, Pritzl felt that Brown County's transition was the smoothest he has seen. He stated that the collaboration of efforts with the ADRC, Human Services and providers was very, very good and provided a smooth transition.

With regard to the earlier communications, Pritzl felt that whatever unfolds needs to be a community effort. He did not think these efforts were about any one person presenting any one thing. He indicated that a committee has been recommended and chartered and they will meet and bring back information to the Human Services Committee. Pritzl felt that whatever comes out of the group has to be a group recommendation and what is presented to the Human Services Committee and gets advanced has to be supported by the community and the members of the committee. It is about the group advancing

something to the Human Services Committee who will then present it to the Board and Pritzl wanted to be sure this is understood.

Pritzl continued that anything that is brought forward needs to be evidence based or at least evidence informed. It is important to do things that make sense. If the county is going to create a new unit or initiative or program, it has to be based on either prior programming or research or something else that proves it works and the best way to know this is if it has been done and successful somewhere else. Pritzl is aware that there is a lot of information out there and there are some areas of success, such as the treatment courts, and we want to be sure to carry the successful efforts forward.

The other point Pritzl wished to make is that as a Department, Human Services has a lot of staff that are committed to mental health services and substance abuse services and they have served thousands of people this year. This is something they deal with every day and the Crisis Center also deals with these issues on a daily basis. Pritzl felt his staff can bring a lot of understanding and experience with regard to these issues and he noted that there have been a lot of successes. He felt that the newly formed group can build on a lot of work that has already been done. He mentioned that he watched a presentation on mental health and justice collaborations and saw a lot of things that are already in place that could be collaborated. Pritzl felt the formation of the group is well timed and group will come together to look at a really complex issue to come up with solutions.

Pritzl continued that his department spends a lot of time, energy and effort making sure that people have community based services and they are served in the least restrictive way possible. He wishes to keep advancing this as it is very important. There are people that are falling through the cracks and Pritzl felt that a better job can be done and felt that the newly formed group will be instrumental in that.

Supervisor Robinson recalled that Pritzl has been part of a community group looking specifically at what to do about the detox issue and asked him for a status report as to where that effort is. Pritzl responded that the items brought before this Committee in August of the detox facility with the \$1 million dollar price tag came as a result of the community group. Pritzl noted that it was good to bring that here to get some excitement. The group had looked at a number of different models and came up with some different numbers and Pritzl felt they are at the point now where the numbers will be refined to come up with something that is needed. Spinning off of that will be a smaller subgroup that will meet in the next few weeks to take the number and see if it is sound and what it is based on to be sure that the right concept is brought forward. Pritzl noted that it is also important to look at all the available resources. He noted that the amount was for a free standing facility but Pritzl stated that all of the options need to be looked at, including resources of the County. Pritzl added that they spent time talking about how the numbers came to be, what the different estimates were, what resources could be brought into the situation and who wants to be involved in refining this more. Robinson asked Pritzl if he felt a reasonably sound proposal would be coming from that group in time for this year's budget discussion. Pritzl felt they could come up with an amount, but he did not think that a full programming outline could be done in time. He did think that they could bring enough forward to put the Committee in a position to set aside funds to do something. Pritzl stated that he is not in a position at this time to say that converting the CBRF into a detox facility is the best way to go. Things such as physical changes, a determination as to what populations they could have there and what staffing would be needed have to be looked at.

Robinson brought up Judge Zuidmulder's earlier report and the subject of transition out of jail and into community resources, and asked Pritzl if he felt the budget he will be bringing forward contains adequate resources to address that. Pritzl responded that he believed there is a start, but he does not know the full scope of what is being dealt with, but it is focused on the transition of case management and connecting people soundly to community resources. There are pieces of the transition that are not solved by anything in his proposed budget and Pritzl noted there are pieces that Human Services just does not deal with, such as sheltering and housing. He noted that this is a significant need and he does not see around those issues at this time.

Robinson asked Pritzl what he felt the next step was in addressing the problem of supportive housing. Pritzl did not have a step for that but noted that expanding the community shelters to transition to another housing environment may be an option, but he did not think the capacity was there and he also felt that there are barriers with rules and structures and noted that any non-secure facility would have certain structures and rules that would be difficult. Robinson asked how we get from where we are now to finding out what the solution is. Pritzl responded that the group that will be meeting tomorrow night will be a start in the right direction. Robinson stated it sounds like Pritzl's hope is that the group meeting tomorrow night is going to address, among other things, the need for supportive housing for people coming out of jail. Pritzl agreed and stated that that is part of what the group believes needs to happen.

Robinson asked both Pritzl and Judge Zuidmulder if they are familiar with the Stepping Up initiative from the National Association of Counties. Robinson stated that they have had a series of webinars and have been trying to highlight best practices in jails and communities around the country. Robinson is aware that the Sheriff and some of his staff have taken part in at least one of these webinars and he noted that there is a movement going around the country looking at this and felt that this could be a good resource. Robinson added that he did not think this housing issue was unique to Brown County.

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to direct the Human Services Director to come up with a proposal for an alcohol detox facility and/or effort in the 2016 budget.
Vote taken. MOTION CARRIED UNANIMOUSLY

Evans appreciated the fact that Robinson wanted to make the motion, but he felt that it may be a bit premature and he would like to see what comes out of Supervisor Zima's committee first. He indicated that he would not support Robinson's motion at this time.

Zima felt that some of the things that Robinson is talking about seem to be a little bit longer term. Robinson stated that his motion was strictly with regard to detox. Zima felt that what Robinson said earlier about the housing issue was important. He did not want to see people coming out of detox and going right back into the environment that they were in before. Zima stated that we have to put some money in this budget now. He felt that the Human Services Director needs to be asked to come up with a reasonable figure to try to utilize the facility the county has and it needs to be put in the budget immediately. Both Robinson and Evans stated that Pritzl said he could do that.

Robinson said that he is going to stick with his motion because all he is asking for is to bring forth a proposal and if we wait any longer we will miss the budget process. In addition, this has been talked about for a very long time.

Haefs stated that what he is looking for is after the group meets, for the Human Services Director to lay some groundwork for the direction to go in and come up with a reasonable amount that could be included in the 2016 budget. He does not want to see this limited or constricted; whatever the task force says is the direction to go, that is what he would like to see in the budget. Haefs continued that this will be discussed further at budget time. Pritzl stated that he gave the number earlier, but there are other options and other numbers and it is a matter of how much the Board wants to put aside. If we start discussing what to do at the CTC, Pritzl said that is the territory he does not feel comfortable jumping into yet as he does not know if that is the best option at this time and all of the options will be discussed further in the task force meetings. Pritzl stated that he will not bring anything forward until he is sure it will work and is based on some practices because he is not interested in spending money on something that does not work.

Haefs stated that he believes after the task force meets and there is some due diligence done before the budget meeting, Pritzl will be able to provide additional information to move forward. Haefs felt Brown County has reached a point where we must do better and he wants to make sure that the task force understands that there are a lot of serious people on the County Board who would be willing to look at providing the funds necessary to provide the necessary help. Haefs stated that if the motion passes

tonight, it will move on to the County Board who could overturn it. The same questions will be asked and Haefs will answer them at budget time.

Motion made by Supervisor Robinson, seconded by Supervisor Haefs to direct the Human Services Director to work with the task force to come up with a proposal for how to address drug detox in the community. Vote taken. MOTION CARRIED UNANIMOUSLY

Robinson reported that he is not comfortable putting a time limit on the heroin issue like he did on the alcohol issue because there has already been a lot of groundwork done on alcohol detox in the community and he is not aware if the same level of conversation is going on with regard to heroin. Robinson agrees that whatever is spent on these initiatives has to make sense and he is afraid if we lump the alcohol and heroin issues together we will go down the wrong path with one of them. He would like to hear an interim report on the heroin conversations at budget time, but he does not expect Pritzl to have a proposal. Pritzl responded that he felt the basic needs group would be the group that would or could look at this issue, but he does not know at this time if they have done so, but will report back in October.

Zima stated that he just asked Judge Zuidmulder if there were any alcoholics in the mental health court and he was advised that the participants have drug problems. He is not talking down to alcohol treatment, but he would like to see the first motion amended to refer to a detox center rather than having one motion for alcohol and one for heroin. Pritzl responded that heroin refers to opiate detox and Zima stated that he was aware of that and was interested in having detox facilities for all addictions.

Robinson said his community experience is that alcohol detox and heroin detox are two very different sets of treatment and to lump them together is a mistake and that is why he made two different motions. Haefs liked the idea of two motions and stated that this is serious business and he wants all issues to be looked at.

Health Department

6. **Budget Adjustment Request (15-52): Any increase in expenses with an offsetting increase in revenue.**

Motion made by Supervisor Hoyer, seconded by Supervisor Robinson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Human Services Department

7. **Resolution re: Helping families move from homelessness to self-sufficiency. *Standing Item until such time that there is action to be taken.***

Robinson stated that this will be his last report on this issue. He stated that coming out of the budget meeting two years ago, the direction of the County Board was before money was spent on an effort to address homelessness, we had to get more community actors involved and make it more of a cross the community effort and this was done by working with people from the task force that the City of Green Bay had, people from the housing and homeless coalition, people actively involved in shelters and they also had conversations with business people and non-profits in the community. Coming out of these efforts the coordinating group engaged in more long-term conversations and at the invitation of the community foundation staff with United Way and Greater Green Bay Chamber of Commerce. This effort was folded into an effort that the Green Bay Community Foundation along with partners in the Fox River Valley undertake a long term effort to address the root causes of poverty, homelessness being a part of that. This effort contributed to the public conversations that eventually resulted in that effort. Robinson stated he feels good about the potential for a long-term look at the root causes of poverty, including homelessness. He added that there are currently no plans for that effort to come to local government for funding, although he

would not be surprised if this came before the County Board at some point and if that were to happen, Robinson would like the County Board to give them a fair hearing.

Motion made by Supervisor Hoyer, seconded by Supervisor Haefs to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Executive Director's Report.

Human Services Director Erik Pritzl gave his Director's Report under Item 5 above.

Motion made by Supervisor Hoyer, seconded by Supervisor Haefs to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Resolution re: Change in Table of Organization for the Human Services Department – Social Worker/Case Manager (Children's Long Term Care).

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Financial Report for Community Treatment Center and Community Programs.

With regard to the CTC financials, Robinson referred to the last sentence which reads, "However, during the last half of 2015 expenses are anticipated to decrease compared to the first half of the year with the latest year end projection for CTC showing an improvement in net results of approximately \$240,000." and asked for clarification as to what this means.

At this point Pritzl introduced Finance Manager Eric Johnson to the Committee. Johnson stated that the sentence Robinson referred to is to recognize the fact that the first projection Johnson saw when he came to the department showed a projection through the end of the year. The updated projection that came out based on figures through July shows that they now anticipate to be about \$240,000 better. This is based on recognizing that earlier in the year there were issues at the CTC with a survey that occurred unexpectedly and some contracted costs related to addressing issues as well as some unusual expenses at the first half of the year. Johnson continued that the second half of the year is expected to be much better operationally than the first half of the year. Robinson said when he first read the report he understood that the CTC will not be losing as much as they thought and Johnson agreed with this. Robinson asked if the \$240,000 less of a loss is from the figures a month ago or from the beginning of the year figures. Johnson stated that this figure comes from comparisons of a month or two ago.

Director of Administration Chad Weininger noted that the CTC is worse than was projected at the beginning of the year. He stated that overall the CTC is trending about \$750,000 as a shortfall and the majority of that is from the payee mix on the CBRF portion. A decline of what was projected as revenue overall from the beds is being seen and now they are bringing it back up due to the population they are serving. Weininger continued that when he first started here they were budgeting seven beds, and this was then lowered to five and then four. He stated that the number will also be lowered in 2016 and he felt that the larger question is why things are not being utilized better.

Robinson stated that the CBRF cannot continue to operate this way and he is surprised that the CBRF is being kept the way it is in the 2016 budget. Weininger responded that in the County Executive's budget message they outlined that by the end of the first quarter of 2016, if the numbers do not meet the projections, they need to rescope and relook at what is being done at the

CBRF. That gives about six months of time to bring the numbers up and if the numbers do not come up, we need to look at what to do with the unit as well as thinking about if we have 15 beds and there are 5 to 10 vacant we need to be looking at if we are properly utilizing the resources for the community.

Robinson was very clear when he stated that this is an inherited problem for Weininger. Robinson is frustrated that this has been being talked about for a long time but the numbers continue to decline. He is glad to see that there is an end point to these issues, although his opinion is that this should have come sooner.

Robinson stated that what would be more helpful when we get the reports is to see, "this is what we said we were going to do and this is what we are going to do". Weininger noted that quarterly reports would give a good thumbnail view. He also noted that administration is looking at how they do their financial reporting to the Committees so it is a little more valuable. Robinson added that he prefers to see things in a narrative fashion.

Motion made by Supervisor Robinson, seconded by Supervisor Haefs to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

11. **Statistical Reports.**

- a. **CTC Staff – Double Shifts Worked.**
- b. **Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.**
- c. **Monthly Inpatient Data – Bellin Psychiatric Center.**
- d. **Child Protection – Child Abuse/Neglect Report.**
- e. **Monthly Contract Update.**

Motion made by Supervisor Hoyer, seconded by Supervisor Haefs to receive and place on file Items 11 a – e. Vote taken. MOTION CARRIED UNANIMOUSLY

12. **Request for New Non-Continuous Vendor.**

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

13. **Request for New Vendor Contract.**

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Aging & Disability Resource Center, Syble Hopp, Veterans Services – No agenda items.

Other

14. **Such other Matters as Authorized by Law.**

Evans stated that the Human Services budget meeting will be held at 5:30 p.m. on October 20, 2015 at ASPIRO on Dousman Street.

Haefs wanted to be sure that there is a very clear report on the budget as there always seems to be a disagreement on levy limits and property taxes and he wants to be sure that before we start, we know what the targets of the Executive were and be sure that we understand very clearly what can be spent before property taxes are raised. Weininger stated that that information will be available on October 1 at 4:30 p.m. when the County Executive announces his budget. Weininger also stated

that he also plans on having a separate sheet showing what the total level is that can be increased and what the tax rate is and the effect of any increase. Haefs was glad to hear this and just wants to make sure that everyone is clear on the figures.

15. **Audit of bills.**

Motion made by Supervisor Hoyer, seconded by Supervisor Robinson to pay the bills. Vote taken.
MOTION CARRIED UNANIMOUSLY

16. **Adjourn.**

Motion made by Supervisor Hoyer, seconded by Supervisor Robinson to pay the bills. Vote taken.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER BOARD OF
DIRECTOR'S MEETING**

AUGUST 27, 2015

PRESENT: Marvin Rucker, Beth Relich, Barbara Robinson, Joan Swigert, Pat Finder-Stone, Ramon Fierros, Lisa Van Donsel, Larry Epstein, Lori Rasmussen, Supervisor Corrie Campbell, Jessica Nell, Melanie Maczka

EXCUSED: Pat Hickey

ABSENT: NONE

ALSO PRESENT: Debra Bowers, Kinsey Black, Devon Christianson, Christel Giesen, Laurie Ropson, Barb Michaels, Cole Runge (BCPC)

The meeting was called to order by Chairperson Rucker at 8:37 a.m.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA:

Chairperson Rucker asked to add an informational agenda item on the ADRC Prevention Program Update. Mr. Epstein/Ms. Relich moved to adopt the amended agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF MEETING OF JULY 9, 2015:

Ms. Finder-Stone/Ms. Van Donsel moved to approve the minutes of the regular meeting of July 9, 2015. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF JULY, 2015 FINANCE REPORT:

Ms. Bowers reviewed the July 2015 Financial Highlights noting that federal revenue and expenses are low since the grants are received at different times throughout the year. The ADRC expects this to even out as we move into the 4th quarter. Due to turnover of staff throughout 2015, we are coming in under budget with salary and fringe. A breakdown of in kind donations are also recorded in the financial report and converted into a dollar amount. The Older American's program grants have a matching requirement which we use in kind to meet this requirement.

Ms. Relich/Ms. Swigert moved to approve the July 2015 finance report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

Ms. Bowers referred to the Restricted Revenue & Expense handout to show that the ADRC did not receive any restricted donations in the month of July; though, there were expenses for a steam floor cleaner and a large floor vacuum.

Ms. Van Donsel/Ms. Robinson moved to approve the restricted donations for July 2015. **MOTION CARRIED.**

REVIEW AND APPROVAL OF 2014 AUDIT:

Ms. Bowers gave an overview of the 2014 Audit and highlighted a letter to the Board of Directors from the auditors indicating that they did not identify any deficiencies in internal control that they consider to be material weaknesses.

Ms. Bowers went over the most sensitive estimates affecting the financial statements, which indicated that the auditors felt management's estimate of the depreciable lives of property and equipment, the

value of donated services, and the functional allocation of expenses are reasonable in relation to the financial statements taken as a whole.

The auditors have made a comment and identified an observation regarding the depreciable assets intended to improve the internal control or result in operating efficiencies and provided solely as information to the Board of Directors. Currently, the ADRC has a depreciation practice of calculating a full year of depreciation in the year an asset is acquired, regardless of the date the asset is placed into service. However; the auditors are recommending that depreciation only be calculated from the date the asset is placed into service. Ms. Bowers replied to the comment and observation with a formal response indicating that the procedure for the calculation of depreciation has been amended to reflect asset depreciation calculated based on the number of months in service.

Ms. Bowers highlighted areas through the Financial Statements handout. The auditor's statement indicates that no deficiencies were found on internal controls that were considered to be material weaknesses. Additionally, no instances of noncompliance or other matters that are required to be reported were discovered.

The Board of Directors congratulated Ms. Bowers on a successful audit.

The form 990 is a summary comparing the revenue and expenses, compliance questions, and describes our major programs.

Ms. Bowers referred to the Audited Net Asset Report handout and indicated that this information is also included in the audited report from Schenck. The Net Asset Report and corresponding handout, presented at previous board meetings, outlines the categories the Net Assets have been classified and committed to by the ADRC Board.

Ms. Campbell asked if the Audited Net Asset Report has gone to the Human Services Committee, Ms. Christianson mentioned that work has been completed on the policy and she has been preparing for the meetings in October and November. The narrative on how our funds can be expended will be distributed to the Human Services Committee to show an overview of how our funds are used. Ms. Christianson met with Supervisor Robinson who had requested the policy at last year's budget meetings. He has reviewed the policy and Net Asset Report recently and approved of the documents.

The Board of Directors is required to receive a copy of the form 990. Ms. Bowers meets this requirement by e-mailing out the form. Since understanding the 990 is a major responsibility of the board, next year a webinar will be reviewed and the document will be bought up on the Aquos board during the May board meeting.

Mr. Epstein/Supervisor Campbell moved to approve the 2014 Audited Net Asset Report and form 990.
MOTION CARRIED.

RURAL SPECIALIZED TRANSPORTATION NEEDS STUDY:

Mr. Cole Runge, Brown County Planning Commission, referred to the Request to the Aging and Disability Resource Center of Brown County for Funding to Develop a Brown County Rural Specialized Transportation Needs Study in 2016 handout.

As chairperson of the Brown County Transportation Coordinating Committee, Mr. Runge has worked to look at transportation needs and gaps within Brown County. In 2007, the Brown County Planning Commission received a grant from ADRC to conduct a county wide study to identify ways to better coordinate services throughout the county and utilize our minimal transportation resources as efficiently as possible. The study was completed in 2007 and, as a part of that, identified several recommendations, one of which, was the creation of the Brown County Transportation Coordination Committee. This committee formed in 2008 and meets quarterly. The 2007 study and the annual transportation plan consistently identified a lack of transportation in rural Brown County. With the

transition from Red Cross to NEW Curative, there is an opportunity to potentially expand those services as required by the 85.21 contract. Knowing how to expand is the missing piece to the puzzle.

The study would be completed in 2016. The proposal request today is for \$25,000 which will provide 500 staff hours to complete the study. The ADRC administers the 85.21 program which has a trust plan that can support vehicle emergencies, planning, projects, and other needs.

During discussion, Supervisor Campbell talked about the recent storm in Ashwaubenon and how the community has a lack of knowledge of who the most vulnerable populations are and where they live. Through this study, she is hoping to develop a greater community response that includes a comprehensive list of individuals who might be using services and may need support. Supervisor Campbell questioned whether those using transportation might be a good place to start.

Discussion ensued about the complexities of transportation in the urban and rural areas. Board members shared concerns that this evaluation would not duplicate other evaluations and that it reach all people who might need transportation. Board members gave suggestions of organizations to work with who may be interested in representing on the Committee. Mr. Rucker expressed concerns that needs might be identified but there would be no resources to create and support new services.

The conversation returned to the proposal presented to the Board by Mr. Runge that will provide a detailed evaluation of the gaps and transportation needs of the elderly, blind, and disabled in rural Brown County. The Board questioned Mr. Runge on the definition of rural and wanted to ensure that those not eligible for those services are reached. The Board also expressed a desire that the municipalities and villages in our rural communities are engaged in this study. Mr. Runge stated, if approved, he would begin the process by creating an advisory committee that would advise the Planning Department on reaching individuals for the study.

When NEW Curative was awarded the 85.21 transportation contract they were challenged to increase 1% of rides to rural communities each year of the contract. At the time of the award, Red Cross was providing 3% of their rides to the rural communities.

Ms. Robinson requested a presentation on the county's emergency preparedness plan in the future.

Ms. Maczka/Supervisor Campbell moved to approve using \$25,000 from the 85.21 trust for the Rural Specialized Transportation Needs Study. **MOTION CARRIED with Mr. Rucker voting nay.**

PREVENTION REPORT:

Ms. Michaels referred to the Prevention Update handout and summarized what has occurred over the past year and what plans are expected in the upcoming year. This year, 20 evidence based prevention workshops will be held along with other prevention initiatives. This is the first year the prevention program is expected to reach over 1000 consumers.

Prevention currently utilizes volunteers to create and execute prevention programs through class facilitation, in-home screenings, copywriting, strategy, and scheduling. Students are also utilized when possible. In the upcoming year, several students will be working on a variety of topics including: balance screens, brain health, sleep, and injury prevention. All four hospitals in Green Bay partner and support the prevention programs.

In 2016, prevention and AddLife activities will be planned around the Dimensions of Wellness to provide a balanced approach to consumers. Programs will be evaluated to find out what is effective and what is not cost effective or meeting a need. This will provide opportunities for other topics/educational events to be planned.

Ms. Christianson commended Ms. Michaels on the work she has done and mentioned that she is leading the state in prevention activities, the volume of classes, and the quality of programs. Ms.

Michaels presented to the Board in 2014 where offering early memory identification and brain health and wellness was recommended. This has brought about new research and programs this year. Ms. Finder-Stone pointed out that one area not covered in our prevention programs would be environmental health. Ms. Michaels noted that the dimensions of wellness were covered at the Healthy Aging Summit, one of them being the environment, in future planning this will provide us with a more comprehensive and well-rounded approach. Ms. Finder-Stone offered to help with this initiative.

The ADRC will have the Wisconsin Medical College, newly established at St. Norberts College, at the ADRC for a presentation of our services and needs of the persons we serve. This is a wonderful opportunity to connect with the college and new physicians. The ADRC is hoping to get on a regular rotation with the new medical college to train physicians who are doing their residency.

Mr. Epstein mentioned that he was able to attend the Healthy Aging Summit where he learned more about prevention and thanked the ADRC for providing transportation reimbursement and WIHA for the registration scholarship.

DIRECTORS REPORT:

A. GRANT APPLICATION – MODERNIZATION NUTRITION GRANT:

The nutrition modernization grant application has been submitted which would provide work experience in a Café model for adults with disabilities within our renovated site. The ADRC is one of thirty applicants and will be notified in September if awarded the \$20,000 grant.

Ms. Finder-Stone/Mr. Epstein moved to approve the Grant Application – Modernization Nutrition Grant. **MOTION CARRIED**

B. THREE YEAR AGING PLAN – APPROVAL OF DRAFT:

Ms. Christianson referred to the ADRC of Brown County, County Plan on Aging 2016 – 2018 handout which identifies demographics, needs, and SMART goals in the areas of engagement of older adults, elder nutrition, support to caregivers, service for people with dementia, healthy aging, along with local priorities and goals with the tribe. More time will be spent over the year at future Board Meetings on the goals and how the agency is doing.

This draft plan will be brought to GWAAR for review and feedback and any necessary changes will be made. A public hearing on the draft final plan will be held on Monday, September 14 at the ADRC from 1 – 2 p.m. The County Board Chair will need to provide a signature before submission.

Supervisor Campbell/Ms. Finder-Stone moved to approve the draft three year aging plan. **MOTION CARRIED**

C. COUNTY EXECUTIVE BUDGET MEETING:

Ms. Christianson, Mr. Rucker, and team met with County Executive Streckenbach to discuss the 2016 budget. Mr. Rucker reported that the meeting was positive and was encouraged by the support provided by County Executive Streckenbach and his openness for the ADRC to present needs outside of the budget. Ms. Christianson presented to the Human Services Committee on Wednesday, August 26 as requested. The top three unfunded or underfunded projects not included in our current budget were presented. Ms. Christianson provided a handout referring to these items.

- Current Dementia Care Specialist – sustainable funding
- Unfunded Meals for Consumers Under Age 60
- Grounded Coffee House – Hospitality Supervisor

D. ADRC BOARD MEMBER CONTACTS:

Ms. Christianson asked the Board how they would like their information presented to the public when requested. Their information is available to the public but want to respect their privacy as much as possible. The Board was most comfortable sharing their name, term limits, and e-mail address. The ADRC will prepare one document available to the public and one for internal use.

E. POLICY AND PROCEDURE ON BACKGROUNDS:

Ms. Giesen presented two new required policies, Background Check, Driver's License, Insurance Verification Policy and Debarment Monitoring Policy and explained these reflect our current practice. We were required by our contracts with the MCO's for the meal service to have them in policy form. Ms. Giesen explained the definition of debarment and briefly described the process for background checks for volunteers. Board members had concerns about the difference between a CCAP background check and a Caregiver Background check. Ms. Giesen explained the requirements for volunteers and that GWAAR, our regulatory agency, only requires a CCAP background check. The Board requested Ms. Giesen return next month with additional details about background check requirements so they can make a more informed decision. Concerns were shared that a CCAP background check was not sufficient.

Ms. Van Donsel /Mr. Epstein moved to approve the policy and procedure on Debarment Monitoring Policy. **MOTION CARRIED**

FAMILY CARE UPDATE: Ms. Christianson commented that the staff has done an amazing job and approximately 18 people are left to transition. In addition, each month consumers are changing MCO's, 20 people move off the waitlist, Nursing Home Relocation's occur, and a queue has now been started which consists of those people who couldn't be served during the transition period.

Ms. Christianson invited all Board members to the All-Agency Meeting taking place on Friday, October 16 at the ADRC from 1:00 – 4:30 p.m. Several staff participated in an options counseling project again this year that provided additional funding from the state. These resources will be used to bring in Paul Wesselmann, inspirational speaker, as a team building thank you to staff for all of the extra work they have put in during the Family Care transition. Paul will also be speaking at a caregiver event and for the Brown County Wellness Committee for Brown County staff during his time here as well. Ms. Christianson stated it would mean a lot to the staff if ADRC board members were able to attend the October 16th event as part of their team.

LEGISLATIVE UPDATES: None

ANNOUNCEMENTS: Mr. Epstein mentioned that Jeremy Slusarek spoke to the Men's Club regarding the fun activities that take place at the ADRC and AddLife Center. Mr. Epstein stated 130 people were in attendance and Jeremy did a great job.

Ms. Christianson passed out the Poverty in Brown County Progress Report 2015 booklet which is an update to previous reports. Ms. Christianson indicated that poverty continues to be on the rise. Due to the recession in 2008, government programs increased to provide relief to those in poverty resulting in a decrease in poverty in 2008. Since then, government programs have been slowly pulled back and poverty has increased and continues to be on the rise. Those who have a source of income, are often perceived as being outside of poverty; however the UW Madison Poverty institute released a study this year indicating that older adults and those with disabilities are at a higher rate of poverty since 2008 due to fewer resources and increased medical expenses.

The ADA Celebration on the City Deck was a great success. Ms. Christianson thanked everyone for attending and all of the speakers.

Ms. Robinson stated that 17 years ago they bought the Astor House Bed & Breakfast and moved to Green Bay.

Supervisor Campbell wanted the ADRC to be a primary agency to respond to emergencies and work with Brown County Emergency Management to provide this information to the community. Ms. Christianson mentioned that staff going on home visits bring along personal emergency plans and ask that they complete a plan that identifies who their neighbors are and who they would call in an emergency.

Mr. Epstein mentioned that the UW School of Medicine is working on Eldertree which is an online communication tool for those over 65 years of age. It provides messaging, social groups, keeps track of appointments, medications, and meal planning. Ms. Epstein is a community administrator and is hoping to start populating the website. Ms. Christianson offered to add Mr. Epstein to a future agenda so he can give a demo of Eldertree.

Ms. Christianson indicated that the ADRC provides funding for the staff person downstairs at the De Pere Community Center to provide the nutrition program and activities.

Ms. Christianson asked that if any Board members need help with transportation next month to let her know.

NEXT MEETING – The next meeting will be September 24th, 2015 at 8:30 a.m. at the Denmark Senior Center, 141 Highridge Ave, Denmark, Lower Level around back of the building.

ADJOURN:

Mr. Rucker/Supervisor Campbell moved to adjourn the meeting. **MOTION CARRIED.**
The meeting adjourned at 11:12 a.m.

Respectfully submitted,

Kinsey Black, Administrative Specialist

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, September 10, 2015 in Room 365 of the Community Treatment Center – 3165 Gershwin Drive Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Bill Clancy, Susan Hyland, Paula Landrie

Excused: Helen Smits, JoAnn Grashberger

Also

Present: Erik Pritzl, Executive Director
Nancy Fennema, Director of Community Programs
Luke Schubert, Hospital & Nursing Home Administrator
Eric Johnson, Finance Manager
Jenny Hoffman, Economic Support Services Administrator
Chad Weininger, Director of Administration

1. **Call Meeting to Order:**
The meeting was called to order by Chairman Tom Lund at 5:15 pm.
 2. **Approve/Modify Agenda:**
ANDREWS/HUXFORD moved to approve the agenda.
The motion was passed unanimously.
 3. **Approve Minutes of August 13, 2015 Human Services Board Meeting:**

LAUNDRIE/ANDREWS moved to approve the minutes dated August 13, 2015.
The motion was passed unanimously.
 4. **Executive Director's Report:**

Executive Director Pritzl handed out the 2014 Annual Report in lieu of a director's report.

HYLAND/ANDREWS moved to receive and place on file.
Motion was carried unanimously.
 4. **Review and Endorsement of Proposed 2016 Budget:**

The board members were mailed out draft budget packets prior to the meeting. Director Pritzl went through the highlights of the budget.
- County Board Member Clancy entered at 5:24 p.m.
- Finance Manager Johnson explained the budget charts and data graphs.

- Q: Citizen Board Member Andrews asked if the year the state identified for our payments to match could be altered with any cost savings.
- A: Director Pritzl stated that a prior year is used to benchmark the payment, but it is not the most recent year. Director Pritzl cited 2009 as a possible year that was designated, but will check the State memo on this. The transition benchmark is across the state and it cannot be changed due to efficiencies.
- Q: Citizen Board Member Laundrie asked how we measure reducing 25% of the wait time.
- A: Director Pritzl stated that the division manager put that together as a smart goal and has the plan for obtaining that goal.
- Q: Citizen Board Member Laundrie asked which unit will be running the Teen PALS program.
- A: Director of Community Programs Fennema stated that Independent Living and the current PALS program will be working on this initiative together.
- Q: Citizen Board Member Laundrie asked what the criteria will be for the position working with jail inmates.
- A: Director Pritzl stated that this will be a clinical therapist position. We will want them to understand when the needs of the client are exceeding what the community can deliver and practice higher intervention.
- Q: Citizen Board Member Laundrie asked how we will accomplish awarding Foodshare immediately to clients.
- A: ES Administrator Hoffman stated we are not adding any positions at this point. We will be shifting resources from scheduling appointments to on-demand in 2016.

Citizen Board Member Laundrie commented that when we look to evaluate physician compensation and billing practices, we should try to keep it in house versus utilizing a consulting firm.

- Q: Citizen Board Member Huxford asked if the TAD grant funding is distributed through the Criminal Justice Coordinating Committee.
- A: Director of Community Programs Fennema stated that the administration of that grant is between that committee as well as the department.
- Q: County Board Member Clancy asked if we will have a drop in providers after the Family Care transition is completed.
- A: Director Pritzl stated that the number of contracts administered will be reduced. Some providers will stay but their contracted amount will go down. Clients will be serviced the same based on their need. The MCOs will decide which vendors to work with.
- Q: County Board Member Clancy asked if the new MCOs take care of juveniles or if the county still does.
- A: Director Pritzl stated we, as the county, will continue to serve them.
- Q: Citizen Board Member Andrews asked if the drug testing in ES is a cost that we will have to bear.
- A: Director Pritzl stated that we do not know as of yet. The state departments have to apply for waivers from the federal government.

Citizen Board Member Andrews stated that if we end up instituting this program, a monthly report with the percentage of clients who tested positive would be appreciated.

Q: Chairman Lund asked if our contracted rates remained the same for the budget.

A: Director Pritzl stated we did not award an across the board increase for our providers. There were some increases on specific organizations. Finance Manager Johnson stated that providers do submit their annual budget which can include salary increases and we may or may not approve that.

Q: Citizen Board Member Laundrie asked how we ascertain what the contract money is going towards (how they are using it/turnover of staff).

A: Director Pritzl stated we required audits from our providers and our case managers are in their facilities regularly. Director of Community Programs Fennema added that any state concerns go right to our Contract Manager and we take any issues seriously.

HUXFORD/LAUNDRIE moved to approve the 2016 Human Services budget.
Motion was carried unanimously.

6. Administrator Report (CTC):

The NPC monthly report and the QAPI summary report were submitted with the board packet agenda. CTC Administrator Schubert stated that our plan of correction audits have continued to show steady improvement and we have been in compliance. Schubert did state that we recently had to retract some job offers that were made due to the barrier in covering 12 hour shifts instead of paying overtime in excess of 8 hours. Schubert and Pritzl asked Board members if they were aware of exceptions for the Community Treatment Center related to overtime pay. Chairman Lund reported that there were changes to overtime pay conditions when Chapter 4 was put in place. An exception to what is in Chapter 4 was not brought before this Board. Citizen Board Member Andrews suggested looking into what the hospitals are doing. Director Pritzl stated that we will look at Chapter 4, Human Resources and Federal Labor standards and will bring back to the board a potential proposal if an exception is needed.

HYLAND/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

7. Financial Report:

A financial report was submitted with the board packet agenda.

LAUNDRIE/HYLAND moved to receive and place on file.
Motion was carried unanimously.

8. Statistical Reports:

Please refer to the packet which includes this information.

9. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

10. Approval for New Vendor Contract:

Please refer to the packet which includes this information.

CLANCY/ANDREWS moved to receive and place on file items 8, 9 & 10.
Motion was carried unanimously.

11. Other Matters:

Next Meeting: Thursday, October 8 2015
5:15 p.m. – Sophie Beaumont Board Room A

12. Adjourn Business Meeting:

HUXFORD/HYLAND moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:16 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, October 8, 2015 in in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Vice Chair Paula Laundrie
Craig Huxford, Bill Clancy, Susan Hyland, Helen Smits

Excused: Chairman Tom Lund
Carole Andrews, JoAnn Grashberger

Also

Present: Erik Pritzl, Executive Director
Luke Schubert, Hospital & Nursing Home Administrator
Nancy Fennema, Director of Community Programs
Eric Johnson, Finance Manager
Lori Weaver, Long Term Care Manager

1. **Call Meeting to Order:**
The meeting was called to order by Vice Chair Paula Laundrie at 5:15 pm.
2. **Approve/Modify Agenda:**
CLANCY/HYLAND moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of September 10, 2015 Human Services Board Meeting:**

HUXFORD/HYLAND moved to approve the minutes dated September 10, 2015.
The motion was passed unanimously.
4. **Executive Director's Report:**

Executive Director Pritzl passed out copies of his Executive Director's report (attached).

Citizen Board Member Smits stated that the Mental Health Committee is forming at a good time with the Family Care changes not taking as much of our energy. Citizen Board Member Huxford said it sounds like we are moving in a positive direction addressing the issue of jail staff being in the treatment business.

Q: County Board Member Clancy asked about issues with drugs dispersed in the jail timely from nurses as he received a citizen complaint.

A: Director Pritzl stated that it is a logistics issue. Some medications cannot be given when incarcerated.

Q: County Board Member Clancy asked where the family care offices are located.

A: Director Pritzl stated both MCOs have local offices in Ashwaubenon.

HYLAND/SMITS moved to receive and place on file.
Motion was carried unanimously.

4. Presentation re: Long Term Care:

The board was given a PowerPoint handout from the Long Term Care unit (attached). Long Term Care Manager Weaver gave an overview. Citizen Board Member Laundrie gave kudos to the unit for their over 99% success rate for the transition.

Q: Citizen Board Member Hyland asked how long are clients on the waiting list for CLTS services.

A: Long Term Care Manager Weaver stated we are currently serving clients who were put on the wait list in 2013.

HUXFORD/HYLAND moved to receive and place on file.
Motion was carried unanimously.

6. Administrator Report (CTC):

The Bay Haven Admission Criteria, the NPC monthly report and the QAPI summary report were submitted with the board packet agenda. CTC Administrator Schubert did stated that they are going to be switching their practice for overtime pay in which overtime will be given to staff over 40 hours, not after 8 hours daily.

SMITS/HYLAND moved to receive items 6a and 6b and place on file.
Motion was carried unanimously.

7. Financial Report:

A financial report was submitted with the board packet agenda.

CLANCY/HUXFORD moved to receive and place on file.
Motion was carried unanimously.

8. Statistical Reports:

Please refer to the packet which includes this information.

HYLAND/SMITS moved to receive and place on file.
Motion was carried unanimously.

9. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

10. Approval for New Vendor Contract:

Please refer to the packet which includes this information.

HUXFORD/HYLAND moved to receive items 9 and 10 and place on file.
Motion was carried unanimously.

11. Other Matters:

Citizen Board Member Hyland thanked Human Services leadership for keeping things running so smoothly with a lot of new people starting within the last year.

Citizen Board Member Laudrie mentioned that not enough people in the community know about the ADRC and what services they provide. Director of Community Programs Fennema stated that we constantly refer clients to the ADRC and we communicate with them daily; the partnership with them helped us immensely through the transition.

Next Meeting: Thursday, November 12, 2015
5:15 p.m. – Community Treatment Center, Room 365

12. Adjourn Business Meeting:

CLANCY/HUXFORD moved to adjourn; motion passed unanimously. Vice Chair Laudrie adjourned the meeting at 6:20 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

Brown County Human Services

Executive Director's Report to the Human Services Board & Committee

October 8, 2015

Members of the Board/Committee:

In the month of September the 2016 draft budget was advanced to the County Executive, and it was supported by the County Executive. The new positions requested to support direct services and department infrastructure continue to be advanced. In addition, there are four positions in the Child Protective Services area that are incorporated into the 2016 budget that include a Supervisor, and three Social Workers. These are investments that will support us in reaching our State performance standards and provide needed services to children and families.

The reports from the Community Treatment Center are included in the packet, and will be reviewed by the Nursing Home and Hospital Administrator, Luke Schubert. What are noteworthy are the census changes from August to September, and the increased utilization of the Nicolet and Bay Haven units. There has been an effort to promote these services internally and externally for the benefit of individuals in need of mental health services.

In September the newly formed ad hoc Mental Health Treatment Committee met and discussed the mental health needs of people in the community. This committee included representatives from Human Services, the Sheriff's Office, Administration, Corporation Counsel, the District Attorney, County Board Supervisors, and the community. There was considerable energy in the room as the topic of mental health was discussed, and resources were described. The group will be convening again in October to discuss possible resources and concepts to address the needs.

Finally, the Human Services Department and the Health Department are starting the work of planning the move of the Health Department to the Sophie Beaumont Building in 2016. We will be bringing representatives together in October to evaluate options related to the placement of staff and services within the building to best meet the needs of the public, and the operations of the departments.

Respectfully Submitted By:



Erik Pritzi
Executive Director

PROGRAMS AVAILABLE IN BROWN COUNTY

HSD PROGRAMS:

- Birth to 3 Early Intervention (3)
- Community Options (2)
- Children's Long Term Support, Family Support, and Autism waivers (9)

MANAGED CARE:

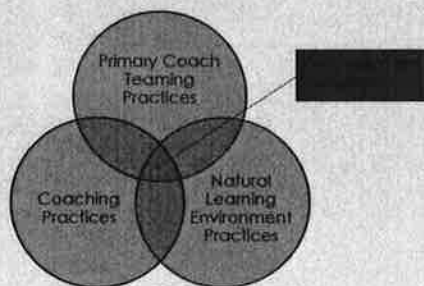
- IRIS (I Respect, I Self-Direct)
- Family Care
 - Care Wisconsin
 - Lakeland Care District

BIRTH TO 3 PROGRAM

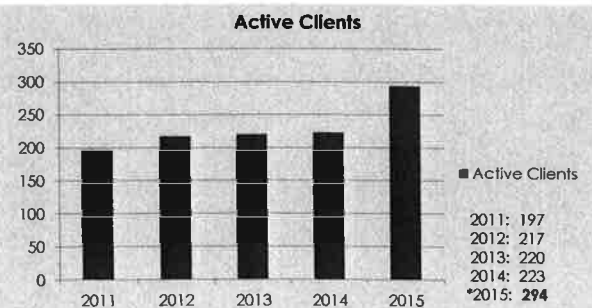
- Entitlement program for families of children under 3 years of age with developmental delays or disabilities.
- Oversight by Individuals with Disabilities Education Act (IDEA) Part C – Office of Special Education Programming (OSEP) and DHS 90



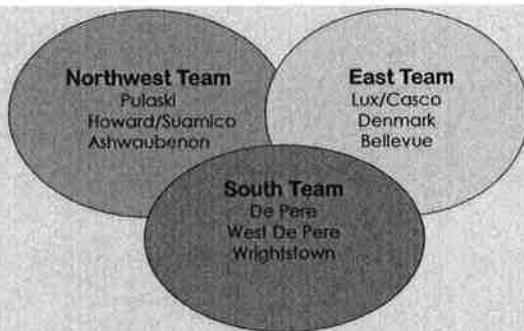
PRIMARY COACH APPROACH TO TEAMING (PCATT) AN "EVIDENCE-BASED PARADIGM"



AVERAGE NUMBER OF CHILDREN ON SERVICE



**GEOGRAPHICAL TEAMS BY
SCHOOL DISTRICT**
ALL TEAMS SHARE GREEN BAY SCHOOL DISTRICT



**CHILDREN'S LONG TERM SUPPORT (CLTS)
ELIGIBILITY**

Wide scope of eligibility for children, ages 3 to 18, meeting an "institutional" level of care:

- Physical Disability
- Developmental Disability
- Severe Emotional Disturbance
i.e. Autism, Mental Illness, Behavioral Health disorders

A child must also meet financial eligibility through:

- BadgerCare or
- Katie Beckett MA

Safe and Appropriate care must be provided at home or in a foster care setting

**CHILDREN'S LONG TERM SUPPORT (CLTS)
SERVICES**

Includes services not covered under the MA card such as:

- Respite and supportive home care services, not card covered
- Adaptive aids, including vehicle modifications for mobility
- Mentoring
- Daily living skills training
- Counseling and therapeutic services

**CLTS
PROGRAMS**
**CHILDREN
SERVED
(PER YEAR)**

Year:	Number of Children:
2011	259
2012	269
2013	307
2014	375
2015	*404

CHILDREN'S LONG TERM SUPPORT (CLTS) PROGRAM CHANGES, 2016

2016 will be a year of change for CLTS:

- Family Support Program is changing to Children's Community Options Program (CCOP)
- Autism Services will become an entitlement program through the ForwardHealth MA card instead of a waiver program with a waitlist
- CLTS care managers will continue to expand their role as service facilitators in meeting the recovery-based mental health needs of children and adolescents through Comprehensive Community Services (CCS)

COMMUNITY OPTIONS PROGRAM ELIGIBILITY

Functional Eligibility:

- Require mental health/physical care similar to that provided in a nursing home as determined by a functional screening tool

Financial Eligibility:

- Program of exclusion; must be ineligible for a Medical Assistance Waiver Program (Family Care or IRIS)
- Income/Asset Test

COMMUNITY OPTIONS PROGRAM SERVICES

Based on strengths/needs assessment, includes:

- Home modifications
- Respite care
- Adaptive equipment
- Care management
- Supportive home care and residential services
- Housekeeping assistance
- Counseling/therapeutic resources
- Financial management services

COMMUNITY OPTIONS PROGRAM CHANGES IN 2016

- Adult program is changing through mental health funding consolidations determined by 2015 WI Act 55 : "Mental Health COP"
- In Brown County, two social workers will provide Mental Health COP case management
 - Other responsibilities will include:
 - SSI-E determination assessments
 - County PASARR screen liaison
 - Case management of School Transition students

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, August 18, 2015 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Ed Koslowski, Duane Pierce, Rosemary Desisles, Lynn Geiser, Joe Witkowski, Tracy Rosinski

EXCUSED: Jim Haskins, Delores Pierce

****Running Total of Veterans' Certificates: 1688**

1. **Call Meeting to Order.**

The meeting was called to order by Chair Bernie Erickson at 5:00 pm.

2. **Invocation.** *There was no invocation as Jim Haskins was excused from the meeting.*

3. **Approve/Modify Agenda.**

**Motion made by Ed Koslowski, seconded by Rosemary Desisles to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

4. **Approve/Modify Minutes of July 21, 2015.**

**Motion made by Duane Pierce, seconded by Rosemary Desisles to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

5. **Budget Status Financial Report, June, 2015.**

Erickson advised that this report was presented for informational purposes.

**Motion made by Duane Pierce, seconded by Ed Koslowski to accept financial report.
Vote taken. MOTION CARRIED UNANIMOUSLY**

6. **Discussion re: Honor Rewards Program.**

CVSO Jerry Polus indicated that this item can be held until the September meeting.

7. **Discussion regarding Veterans Appreciation Day at the Brown County Fair in preparation for 2015.**

Lynn Geiser indicated that retired Navy Commander Liz Somers will be doing the Pledge of Allegiance instead of Chris Cornelius.

Jerry Polus felt that event sponsors should be thanked at some point during the ceremony, prior to the distribution of door prizes. These sponsors would include Heartland Hospice, businesses that donated door prizes and the Meet and Greet group. Erickson noted that he will have a list of sponsors posted at the event as well.

Ed Koslowski informed that he was at the Fairgrounds earlier in the day and the tent and stage are set up. The tent is in a little different location than it was last year to allow better access to

the road. Koslowski is working on the final details regarding the vehicles that will be on display. He also noted that Outfitters 4 Patriots has been added to the lineup of organizations that will have tables in the tent.

Geiser recently did a news segment regarding the Fair and Erickson stated he will be live on WTAQ in the morning with Mike Austin to do a little publicity. He also noted that there may be news coverage on the day of the event.

Koslowski informed that he has started working on the inside display. The space is a little smaller this year but he did not anticipate that to be a problem. He will be finishing up the display as well as putting banners up in the next few days, weather permitting.

Polus felt that everything for the event is under control and he is comfortable with all of the arrangements and details. Erickson stated that he also felt everything has been covered. Koslowski indicated that he will arrive early on Saturday to get the tables set up and covered and the organizations can begin setting up around 11:00 am. Geiser indicated that she has a banner honoring female veterans that she will bring and Koslowski will also be looking for flags for the outside of the tent for better eye appeal.

8. **Discussion re: Honoring female veterans at the Fair including carnations and certificates.**

Erickson will order the carnations and pick them up. He will also make sure that the proclamation and certificates are ready to go for Saturday.

Witkowski brought up the idea of advertising the Appreciation Day event with a billboard. This is something that can be discussed in more detail for next year's event.

9. **Possible Discussion re: Veterans Day donation list.**

Rosemary Desisles reported that she has been keeping in touch with Sherry Steenbock to be sure that everything gets done on the appropriate timeline. Desisles would like to divide the solicitation list up so that each member has about 20 contacts to make. She will have the list available at the September meeting so members can start making calls about 1 ½ months prior to the event. Desisles also noted that some businesses require that solicitations be made in writing and letters to those organizations have been prepared and will be mailed out on September 1.

10. **Report from CVSO Jerry Polus.**

Polus did not have anything further to add to what was discussed above.

11. **Comments from Carl Soderberg.**

Soderberg was not in attendance at the meeting and therefore there was no report.

12. **Report from Committee Members Present (Erickson, Desisles, Haskins, Geiser, Koslowski, Maino, Pierce, Rosinski & Witkowski).**

-Erickson reported that he has received some very nice door prizes for the Fair from Sanimax, Stadium View, Pancake Place, National Guard, Ad Ideas and Team Self Storage. He will have appreciation certificates made for these donors which he will frame and present to each of them.

-Desisles did not have anything further to report.

-Geiser reported that she has been able to help several women through her empowerment program. She is happy to see the people who need help making contact with her. She also noted that she is now employed at the Job Center and would be happy to help any vets who are looking for a job.

-Koslowski reported on the Veterans Manor. He spoke of some recent donations of items as well as some monetary donations that have been received. He noted that some veterans who move into the facility do not even have the ability to pay the first month's rent of \$50 so cash donations are helpful. Anyone wishing to donate larger items such as furniture should contact the manager, Mike, as they cannot store large items. Rosinski asked what items would be needed if a donation drive were done and Koslowski stated that toiletry items are always needed and appreciated, but he can get a more detailed list of needs. He also noted that cleaning supplies seem to be in demand.

-Pierce reported that Legion Post 11 on North Irwin will be holding their semi-annual booyah sale on September 12 beginning at noon. A raffle will also be held in conjunction with the booyah sale and he noted that the top prize is \$800 cash. Pierce also advised that the annual candlelight ceremony marking POW Day will be held outside the POW memorial at the Courthouse (Jefferson Street side) on September 18.

-Rosinski reported on author Debra Grassman's visit in September. She provided information as to the events that will be offered, a copy of which is attached. In addition to the events outlined in the brochure, Grassman will be doing training at the veteran's home at King. Anyone interested in attending these events can let Rosinski know.

Rosinski also noted that Outfitters 4 Patriots will be holding their golf outing on August 23 and anyone who would like to take part can let her know.

-Witkowski shared three items from the newspaper. One was with regard to a welcome home event on August 29 at Bay Beach from 11:00 am – 2:00 pm being sponsored by the Green Bay Healthcare Center. The event includes a free cookout and volleyball. The second article Witkowski shared was with regard to the first official day without war with Japan on August 14, 1945. Finally Witkowski shared an article regarding the Gettysburg Address.

13. **Such Other Matters as Authorized by Law.** *None.*

14. **Adjourn.**

Motion made by Duane Pierce, seconded by Tracy Rosinski to adjourn at 5:43 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, September 15, 2015 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Ed Koslowski, Duane Pierce, Rosemary Desisles, Jim Haskins, Joe Witkowski, Carl Soderberg

EXCUSED: Delores Pierce, Jerry Polus, Tracy Rosinski

****Running Total of Veterans' Certificates: 1688**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 5:00 pm.

2. Invocation.

3. Approve/Modify Agenda.

The agenda was modified to eliminate Items 5 & 8 and to move Item 11 to follow Item 4.

Motion made by Joe Witkowski, seconded by Rosemary Desisles to approve as modified. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of August 18, 2015.

Motion made by Joe Witkowski, seconded by Jim Haskins to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Discussion re: Honor Rewards Program.

This item was eliminated from the agenda; see Item 3 above.

6. Recap discussion regarding Veterans Appreciation Day at the Brown County Fair.

Jim Haskins stated that he attended the last Fair Board meeting and brought up that the time of the event was incorrect in the brochure, but this was emphatically denied by the Fair Board. Haskins advised the Fair Board that this mistake had also been made in the past and this caused some issues with some of the attendees. Erickson stated that this Subcommittee needs to be careful with what is said to the Fair Board as the Fair Board has been very good to the group in the past by donating the space, tables, chairs, etc. and he would like to keep this relationship. Erickson explained that the Fair Board runs the Fair; Brown County only provides the facilities and gives \$25,000 for operating expenses, but other than that, the Fair Board does it all on their own. Erickson suggested that next year's hours be identical to this year's hours and should be given to Louise Dahlke as early as possible. Koslowski stated that he had spoken with Dahlke on this subject and was advised that the brochures go to print in March.

Motion made by Ed Koslowski, seconded by Jim Haskins to keep the times for next year's event the same as this year (Meet and Greet activities from 12:00 pm – 5:00 pm and ceremony at 5:00 pm). Vote taken. MOTION CARRIED UNANIMOUSLY

Erickson stated that the agenda should be forwarded to Louise Dahlke prior to the first of the year to alleviate any confusion for next year's event. Erickson continued that he and Jerry

Polus had some discussion of what group to honor next year and this will be discussed further at the coming meetings.

Haskins was happy to see that the women veterans' picture was in the paper. Erickson noted that there was a fair amount of news media at the event. Desisles stated that next year she would like to have her table next to the table from the Veterans Office because she felt that she would get more people to sign up for certificates in that location.

Koslowski suggested that Haskins speak with the Fair's PR person to include the veterans' event when they do their advertising. Erickson stated he was a little disappointed that some of the media he contacted did not get back to him to do pre-event interviews to allow Erickson to promote the event ahead of time.

Witkowski stated that he enjoyed the music a great deal and Erickson agreed that the band is very good and entertaining. He would not have a problem having the same band back again because they seem to be popular. The band will be discussed in greater detail at a future meeting when Polus will be available to give his input.

7. Discussion re: Veterans Day donation list.

Rosemary Desisles provided lists to members so they can make calls to find out what offers will be made to veterans so the list can be published in the newspaper. Koslowski stated that this needs to be a joint effort with the VFW and Desisles should work with the VFW on this. Desisles stated the lists should be called as soon as possible so the results can be brought back to the next meeting. She continued that the Press Gazette needs to have the list by November 4 and the other newspapers need to have the list by the last week in October. Koslowski stated that last year the VFW called up the newspapers to advertise the event and were told by the newspapers that the event was already being advertised by Brown County and the VFW was not able to give any input into what was advertised. Desisles stated that if anyone has any problems with their contacts they should let her know as soon as possible. She provided her phone number and will also send her e-mail address to the Subcommittee members. It was also noted that on September 1 about 29 letters were sent out by County Board staff to the businesses that need a 60 day notice. To date Desisles has only received one response to those letters. She is hopeful that all the businesses that donate gift cards will mail them to her. Erickson noted that he may be able to help pick up gift cards if necessary.

Desisles also asked about the thank you certificates to give to businesses who donate and Koslowski stated it was a generic form that Jerry Polus's office has. If there are any new businesses solicited, a certificate can be made.

Witkowski stated that he was previously president of the 20 Year Military Club in Marinette. He shared his thoughts regarding the Subcommittee's participation in the November 11 activities at the VFW. He noted that if he was a VFW member or the president he would not allow this Subcommittee to be there. He stated that years of being okay should not be considered an open invitation. Veterans do not come to the November 11 breakfast to get a free prize; they come for an old fashioned mess hall breakfast and togetherness which gives them a feeling of strength. Many veterans come early for breakfast and do not wait around for the radio show and prizes. The VFW sells their paddles as a fundraiser starting early and this is their day to have a big breakfast and sell paddles to make it more enjoyable. Witkowski continued that if the Subcommittee continues to participate, we should have the prize drawings early, beginning at 8:30 am and continuing every half hour until the prizes are gone. He felt it would save a lot of congestion and confusion. He did not believe the Subcommittee should have a 15' by 15' space when the VFW needs the space for their programs. Witkowski concluded that if he was part of the VFW, he would think it is their day and not this Subcommittee's day. He thought perhaps this Subcommittee could do a different event at a different time of the year as he did not feel this Subcommittee should be interrupting the VFW's activities.

Koslowski recalled that this was discussed a little bit last year and the Subcommittee talked about eliminating the VFW event and expanding the Fair event with some of the larger prizes. Erickson stated that the Veterans Appreciation Day at the Fair went very well and the number of prizes was good.

8. **Report from CVSO Jerry Polus.**

This item was eliminated from the agenda; see Item 3 above.

9. **Comments from Carl Soderberg.**

Soderberg reported that the Oconto Fly-In will be held on September 19, 2015 from 9:00 am. – 5:00 pm and will featuring the EAA warbird “Badger Squadron Six”. The event will also include a car and tractor show, vendors, crafters, artisans, food and an opening ceremony honoring Veterans. Admission is \$5.00.

Soderberg continued that at 11:00 am on September 26, 2015 Marion will be dedicating their Veterans Memorial. He noted that northern Waupaca County veteran activities have been poorly attended in the past but they have made a big membership swing and are now filling up.

Soderberg concluded by reporting that the traveling Vietnam Wall will be in Edgar, Wisconsin from September 23 – 27. Information on this was distributed to the group and a copy of the same is attached. He noted that the key note speaker at the closing ceremony is Amber Nikolai and she is very enjoyable to listen to.

10. **Report from Committee Members Present (Erickson, Desisles, Haskins, Geiser, Koslowski, Maino, Pierce, Rosinski & Witkowski).**

-Erickson thanked the Subcommittee for their efforts on the Fair event.

-Desisles did not have anything to add other than what she brought forward above.

-Haskins shared an article on mementos left at the Vietnam Wall. One of the most well-known objects is a custom made motorcycle left on Memorial Day, 1995 by a Vietnam veteran from Wisconsin. The cycle was created to remember 37 soldiers from Wisconsin who were POWs or MIA. Haskins also read a short article about John Kerry who was to receive the Congressional Medal of Honor but did not because of post war comments.

-Koslowski reported that he has been working with Bill Kerker of the VA in Milwaukee on a Facebook group, Green Bay West High Veterans. This is a social, non-fundraising, non-donation group and he wanted then Subcommittee to be aware of the purpose of the group.

-Pierce reported that on September 17, 2015 at 4:30 pm there will be an Agent Orange seminar put on by the Vietnam Vets of America at the Yacht Club. On September 18 at 7:00 pm at the POW flagpole at the Courthouse (Jefferson Street side) the Vietnam Vets will hold a candlelight POW ceremony. Pierce also noted that the Amvets post is doing a white clover sale at the Packer game on Sunday. He also mentioned that September 27 is Gold Star Mother's Day. This is a day for people to recognize and honor those who have lost a son or daughter while serving in the United States Armed Forces. Pierce continued that Rolling Thunder will be holding a flag burning ceremony at the Little River Inn in Lena and he noted that October 17 marks the beginning of his 12th year with Rolling Thunder. Pierce concluded that he was part of the 911 ceremony where Debra Grassman spoke. Her organization presents an award every year. For the first time this year, the award was given to two people, and Tracy Rosinski was one of the recipients.

-Witkowski shared a picture from the newspaper with the Subcommittee.

PROCEEDINGS OF THE AD HOC
MENTAL HEALTH TREATMENT COMMITTEE

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding Mental Health Treatment on Thursday, September 24, 2015 at 6:00 pm in Room 365, Community Treatment Center, 3150 Gershwin Drive, Green Bay, Wisconsin.

Present: Supervisor Zima, Supervisor Hoyer, Supervisor Robinson

Also Present: Luke Schubert, Erik Pritzl, Dave Lasee, Sheriff Gossage, Rebecca Lindner, Cheryl Weber, Phil Steffen

I. Call meeting to order.

The meeting was called to order by Supervisor Guy Zima at 6:06 pm.

II. Approve/modify agenda.

Motion made by Supervisor Hoyer, seconded by Luke Schubert to approve the agenda. Vote taken.

MOTION CARRIED UNANIMOUSLY

III. Election of Chair.

Sheriff John Gossage nominated Guy Zima as Chairman of this Committee.

Motion made by Supervisor Hoyer, seconded by Supervisor Pritzl to close the nominations and cast unanimous ballot. Vote taken. MOTION CARRIED UNANIMOUSLY

Zima stated that he will accept the chairmanship of this committee however, he wanted to be sure that people knew this is not an ego thing at all, but rather, he just wants to get something done. Sheriff Gossage said that since Zima had prior history and experience in working on mental health issues throughout the county for a number of years, he would be a good choice for Chair. Zima stated that he served on the 5142 Board and also on the Human Services Committee as well as the Public Safety Committee and his long term experience is what prompted him to bring this issue forward.

IV. Election of Vice Chair.

Zima nominated Erik Hoyer as Vice Chairman of this Committee.

Motion made by Guy Zima, seconded by Erik Pritzl to close the nominations and cast unanimous ballot. Vote taken. MOTION CARRIED UNANIMOUSLY

DA David Lasee arrived at 6:15 pm.

V. Set date and time for regular meetings.

After discussing the meeting dates and times, it was decided to meet on the third Thursday of the month at 4:00 pm. Meetings will be held in the board room at the Sophie Beaumont Building.

- 1. Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long-term mental health**

ld

patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.

- 2. Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

Both of the above items were taken together.

Zima stated that this committee has a common goal and he would like the meetings kept progressive with goals being set, reports being heard and then discussed. Robinson noted that his attendance would be hit and miss due to his work schedule, but noted that Hoyer is the official rep of the Human Services Committee. Zima noted that if anyone has special scheduling needs to let him know as accommodations could possibly be made. Zima also noted that he would like this committee to give regular updates to the Human Services Committee.

At this time, Hospital and Nursing Home Administrator Luke Schubert provided the committee with an overview of the facilities and programs provided. He stated that on the inpatient side they have a 63 bed skilled nursing facility. They always keep two beds open for emergency protective placement so if someone is in a lower level setting and has a need that is not being met in their current environment, they could be brought in to those emergency beds. The nursing home stays consistently pretty full.

With regard to the hospital, Schubert noted that a few years ago they had 30 beds, but about a year and a half ago they split the unit in half and made a few other modifications to convert to having a 16 bed hospital with a 15 bed CBRF that is licensed for crisis stabilization. There have been some up and down census numbers in the CBRF and this has been getting some attention recently as over the last 6 – 9 months they have been averaging about 1 or 2 residents. Schubert stated they are currently at 6 and are working on increasing the numbers with marketing efforts.

Zima asked for the history of what the facility was 10 years ago compared to what it is today. Schubert's understanding was that the hospital census was declining and a decision was made that the 31 bed hospital was not needed and that was part of the motivator to downsize to the 16 bed psychiatric hospital. He noted that the census at the psychiatric hospital is pretty consistent at 10 – 12 and they always keep 4 beds open for in-county placements. The average length of stay is 4 days and on any given day they could have a census anywhere from 5 to 16, but it tends to be closer to 10 – 16. At times they do have to divert patients to other facilities when the capacity is at a maximum.

Zima asked what the county's largest capacity was and Assistant Corporation Counsel Rebecca Lindner thought that the adult inpatient beds had always been the same and what used to be Unit 7 was 31 or 32 beds plus additional beds for adolescents. She also noted that the nursing home had more capacity at the old facility. Zima recalled that there was a time when Brown County was sheltering mentally disadvantaged people and due to a law change these people were put in a less restrictive environment which was good in

a lot of cases. However, at the same time, some of these people migrated their way into the jail system which has put pressure on the jail facility. Zima continued that his sense is that building additional pods at the jail is hanging over the County's head.

Zima continued that 16 beds for a county the size of Brown County seems somewhat miniscule. He noted that the nursing home used to be much bigger but because a lot of the population migrated out through the law, a smaller facility at a lesser cost was built, but he feels the time has come to make a determination as to where the County wants to house the mentally ill. Should these people be housed in a facility where they can get some help and are less problematic and do not find their way into the court system, or do we just want to keep treating them in the overloaded jail system? Gossage noted that they do not treat people in the jail and Zima stated he did not think the jail should become a treatment facility. He felt that treating the mentally ill as criminals is not the way to go and further, the jail staff is not geared to provide treatment. Zima did not think it took a strong mind to figure out that having a facility at the CTC that can give the people the proper treatment is the way to go. He realizes there would be a cost to this, but noted that everyone at this meeting agrees that there is a common goal that needs to be met. Zima continued that band-aids year after year are not appropriate and the county needs to find a way to deal with these issues. He noted that one-third of the jail population has some level of mental health issues. Zima felt that if half of those people are diverted through a mental health facility and stay out of the jail, it will push back the date that the big, ugly addition has to be made to the jail. He is hopeful that everyone on this committee is focused and will not accept any bureaucratic foot dragging.

Director of Administrator Chad Weininger arrived at 6:30 pm.

Zima welcomed Weininger to the meeting and indicated that as the liaison to the County Executive, he fully expects County Executive Streckenbach not to hide on this. Zima will not allow that.

Pritzl stated that he felt his perspective may be slightly different than Zima's and he wanted to speak to the group about this so they understand. He stated that there are a lot of pieces to this. What he wants is for people who have a mental health need who present for treatment to have access to care. Where the care occurs seems to be where different opinions are starting to be seen. Pritzl stated that he is interested to hear why people with mental health issues are ending up in the jail. He is not interested in going down the track of "let's build something else" because he does not think this is just about putting people places. He agreed that there are definitely people who could benefit from diversion and sometimes they end up in the jail system and a way has to be figured out to get them out to an appropriate place for treatment. Pritzl does not want this framed as an either/or situation; either build a jail or build a hospital. He felt that there was more to this than simply placement. Zima stated that all of the people that need mental health treatment are not in the jail. They are on the streets, in the homeless shelters and a number of other places, but they find their ways into the jail system rather than a mental health system. Zima reminded the group that the County's population grew 20,000 in the last decade yet the county facilities have downsized because they do not want to spend the money. Pritzl responded that it is not that simple. He agreed that the population has increased, but inpatient use in a hospital setting has decreased significantly over the last 30 years. There are many reasons for this such as medications, more community resources and other

things. Population and institutional size are not linked where if one goes up the other one should go up too. Zima stated that what he is referring to is access to treatment.

As to why these people with mental illness are ending up in jail, Gossage shared that law enforcement officers are problem solvers. Many times law enforcement goes to calls at the same residence time after time after time and nothing is done because it is not illegal to be mentally ill in society. In an effort to try to rectify that, sometimes arrests are made. One of the things they are doing is going through CIT training to train and educate officers that these people are acting up based on their mental illness and not because they are trying to overtly commit a criminal act. Gossage felt there has been a better response as of late in this regard, but this is not to say that it does not still occur. One of the challenges that law enforcement has is they do not have the resources to tell someone where to go for help. Another issue is that there is the compliance component and if an individual does not take their medication then they tend to get off the plateau and become more and more of a problem within the jail. Gossage added that with regard to diversion, he has the authority to take someone into custody and monitor them while they are in the jail. If they get booked in, it is his job to be sure that they are monitored and safe. He feels the key component is diversion. Once a judge sends someone to jail, Gossage does not have a choice to not watch them or treat them. There are some components such as the EMP bracelet program where people would be monitored by the bracelet but still have the judge order them to have some type of treatment component.

District Attorney David Lasee added that these people are ending up in jail because they have committed a crime, but in many instances their mental health is driving the criminal behavior. Until our system works its slow wheels, these people have to be supervised somewhere. He said that there are times when a crime was committed and jail may not be the appropriate place to house the offender, but there is no other safe alternative at this point. Jail is sometimes the only safe alternative. There does need to be an alternative and things like the EMP program or day report centers where there is some monitoring involved may be less intrusive settings than the hospital. He hears what Zima is saying, but noted that a hospital is not a cheap alternative and Pritzl agreed. Lasee stated that a hospital may be a more effective facility as jail often exacerbates mental illness. He felt that cost is one issue when it comes to where to house people, but his opinion is that the major issue is to have the right place to put these people. Lasee continued that there are people he would love to help, but there is not much he can do when there is no safe alternative. Additionally, it could take as long as 60 days to have an assessment done on a person on their ability to stand trial and there is no place for them to go in the interim so they sit in the jail until the assessment is done. Cheryl Weber of JOSHUA asked why it takes so long to get an assessment done and Lasee responded that it is due to the waiting list and there are only 10 – 12 people in the state who do the assessments.

Pritzl stated that there are a number of decision points throughout the process, regardless if someone is going in the criminal justice path or a mental health commitment path and he thinks making the right decisions at these points is important. There is a decision point at the initial contact with law enforcement as to whether to take the person into custody or not. After that decision is made, there are other points that follow and Pritzl felt that the decision points should be looked at to see if the right response is being given to those with mental health issues. He continued that there is the mental health court piece that helps to pull people over, but he wondered if there were other things that could be done. Gossage stated that when an arrest is made, it is based in Statutes. If a crime is committed, law enforcement has no other

choice than to take them into custody and go through the follow through of the Crisis Center. His department does a good job of triaging things, but he noted that they are a band-aid, not a treatment facility. They identify the needs that exist and then they talk to the professionals.

Lasee agreed with Pritzl with regard to the decision points and felt that officers are getting better and determining who should be locked up and who should not be and he also noted that the DA's staff is trying to do a better job of making determinations as to issuing cases or evaluating for alternatives. Lasee said his office is very much in favor of diversion out of the system, but there has to be an option and appropriate programs to divert them to. He noted that the number one goal of the DA's office and law enforcement is public safety. When law enforcement is dealing with an individual and they can tell that the person is not safe and is not likely to be safe anytime in the future until there is some intervention, there needs to be some tools to help get that person to that point to ensure public safety. Lasee stated that if law enforcement decides not to lock someone up or the DA's office decides not to keep the individuals locked up and as a result someone gets hurt or killed, or the person harms themselves, there will be much bigger problems. Lasee would like to talk about getting more tools in place.

Jail Security Lieutenant Phil Steffen stated that when the design plan for the mental health center came about, one of the concerns they had at the jail was how it would affect the jail. He stated that the mental health center does a great job of dealing with some people, but what is needed is an intermediate piece of diversion of placement so that when law enforcement deals with someone with mental health issues they can be diverted to intermediate type care to start getting them stabilized, not to a hospital bed or jail bed. He noted that this needs to be a 24/7 center because they deal with people all day long and where they run into problems is that there is not any secondary resources. Zima stated that right now people are either being taken to jail or not charged and neither of those seem to be the right solution. Steffen added that people do have rights and they cannot force people to go to treatment against their will unless it is an arrest type situation or an emergency situation.

Pritzl stated that they do have Bay Haven which is licensed as a CBRF and is actually similar to what Steffen is describing, but the people have to be there voluntarily. He said that often when people are presented with information regarding potential cost, they do not want to be there. Zima said that if there are a large number of law enforcement calls to the same person each month, that is a misuse of resources. Pritzl stated that a person's right to refuse care and treatment is protected. Gossage said that the judge can order diversion with treatment as a condition of bail, but law enforcement cannot make that determination. Lasee stated that they release people from jail with the condition that a person resides in a certain location but a judge has the authority as a condition of bail release to require someone to reside in a specific place.

Weininger asked what additional tools are needed. Gossage stated that a judge can order EMP for intermediate offenders. Lasee added that lower level people can use EMP or, for a different level of care, there could be residential care, but those options are what is needed. Lasee stated that he is not necessarily even talking about expensive hospital residential; it can just be a place for them to stay and they put a bracelet on them to be sure they are where they are supposed to be. Zima felt that if there was

a diversion facility the judge and the district attorney and sheriff could all work together to protect the people and protect people from themselves.

Hoyer asked how many people come to the jail with mental health issues each month. Steffen stated that everyone claims mental health issues when they come to jail, but many times those that actually need the help do not claim it. Steffen said it would take some time to get some specific numbers, but at this time he would estimate that he has five inmates that would need to be supervised outside of the jail because of mental health issues. Weininger asked if there are any organizations that currently have a facility in the community that could be tailored to serve these people. Pritzl stated that they currently have two diversion facilities, both of which are CBRFs. There are 15 beds at Bay Haven and 20 diversion beds for a total of 35 crisis stabilization diversion beds which is a good number. He continued that capacity right now is about 75%. The two facilities look very similar in terms of programming and people they serve, but the one difference is they take residents from other counties in diversion and that facility is a step down with CNAs present, but not 24/7 nursing care or a psychiatrist there. The next step down from this would be a something like an adult family home.

Lindner stated that the problem with the diversion beds at Bay Haven are that they are licensed CBRFs as is Nicolet so if they are talking about individuals being charged with violent felonies, the CBRF licenses will possibly prohibit them from being there. She felt that one thing that should be looked at is what other type of license would allow taking someone with felony charges. Pritzl stated that that is something they could look into, but he did not know if it was possible. Weininger asked if the licenses could be changed and Lindner stated that there is a group looking at a facility that is licensed for alcohol detox. She stated that she spoke with the homeless outreach person earlier in the day about where someone charged with a violent felony who does not need to be in jail could go and all of the current facilities were excluded as options because of the licensing. Zima felt that this was the type of facility the County needs to contract for or build ourselves. Locked facilities are available at Winnebago and Mendota.

Lasee stated that once the DA's office becomes comfortable and learns a little more about a person charges can be modified, however, they are not comfortable doing that without evaluating a person, especially for things like violent felonies such as substantial battery which really may not be all that serious in some cases given the spectrum of substantial battery. He noted that sometimes there are benefits to charging with a felony because it gives a longer time period to get care and more time for the DA's office to evaluate a person. Lasee stated that many times it is not a question of whether someone committed an act, but more of a question of did the mental illness cause this or are they competent to stand trial and where do they go in the interim until they can be evaluated to determine whether or not they need to go to prison. He is a public safety expert and not a mental health expert and he cannot let people out of jail into an unmonitored situation if they have committed a violent act until a mental health professional can evaluate them and say their mental health caused the act and there is a place to provide treatment.

Zima asked if it was the consensus that the facilities we have are underutilized. Pritzl responded that we have capacity right now that is not being used and there are diversion beds that are empty. Zima asked if some modifications could be made to separate a facility to serve both non-violent and violent people. Schubert felt that one of the things that could be looked at is could one facility being doing one thing while

the other facility is doing the other thing. The facilities could then be specialized and licensed appropriately.

Zima asked what the current staff at the mental health center is. Pritzl answered that they have RNs, two psychiatrists that serve the inpatient units, an APNP that comes on the unit and CNAs. Pritzl asked if the psychiatric staff is capable of doing evaluations. Lindner responded that only state doctors from Winnebago or Mendota can do criminal evaluations. Lasee asked why some of our own psychiatrists cannot do the evaluations. He noted that it would not necessarily have to be a full scale competency evaluation or an evaluation for not guilty by mental disease or defect, but more of an evaluation to tell the law enforcement officers, the DA's office and the judges what the options are for the person to be monitored safely. Lindner asked if increasing medical staff at the jail would help. Steffen responded that the jail is a facility that is set up to keep people safe and there is isolation and separation when necessary. People that are self-harming or a danger to themselves or others are put into safety cells, restraint chairs or other things to keep them safe. Lindner asked if more evaluations could be done within the jail if they funded more doctors. Steffen stated that he was not sure how that would work with licensing.

Lasee stated that doing an evaluation is good, but he felt that history and health records also need to be reviewed and he questioned how to go about getting a release to gather that information. He did not feel it was appropriate to rely upon just the information provided by the person as sometimes they are not in the correct state of mind to accurately provide information. Additionally, sometimes when mental illness is used as a crux people will intentionally mislead. It was indicated that the Sheriff's Department is currently working on this with Human Services. With regard to past clinic records Pritzl noted that if they are trying to get those records, a release is necessary. He wanted to know what information he could present to their doctors to let them know what they are looking at as far as having them do some evaluation. He thinks it would be important to relay to the doctors what kind of information they should gather to help make specific decisions. Lasee stated that what he is thinking is having a tool to tell him that a person is not going to be a safety risk and can be treated someplace other than in the jail and then he may hold off on a felony charge and place them in a less restrictive setting and be sure they go through treatment and if all goes well, they may not be charged with the felony. But unless he has a tool that tells him the community is going to be safe in the interim, Lasee is not comfortable doing this. He is looking for some type of risk assessment based on the mental health needs that is a combination of what the mental health needs are and if they can be treated and if they are a safety risk.

Pritzl talked about the decision points he mentioned earlier and felt there is a question as to what an assessment or screen needs to encompass at different points of the process and wondered if we should be looking at tools across the whole range like whether someone should go into diversion or not and should someone be safety planned or not. Lasee agreed with Pritzl and felt that various tools should be used throughout the process to assess and evaluate what should be done. He stated at this time we know what happens up front but then later we stop and just say that that is the course of the person and that is where they are going to stay. Gossage stated that this is a great point and this may be one of the decision points where we need to have someone with Family Services, who the county contracts with, on this board to discuss the options because when law enforcement hands an individual over to Family Services, it is in Family Services' hands and they make the determination at that point and law enforcement is no longer

involved. If Family Services knows that there is diversion capability, they may be able to divert a person instead of having them end up on an EM1 at the CTC.

Lasee stated that if there are five people in the jail that Steffen knows of, there are probably quite a few others that are revolving doors that clearly have mental illness. He referenced one case that has had eight referrals in less than a 12 month period and it is mostly nuisance stuff, but semi-violent misdemeanor things where the person needs to be removed from the situation and the person ends up back in jail with another referral. Lasee felt we need to continue to evaluate those decision points through the process to try to minimize contacts with this type of person. Steffen stated that these individuals are generally compliant and start taking their meds once they get to jail and then start to be stabilized but the issue comes when they get out of jail and go off their meds and it becomes a vicious cycle. Gossage responded that one of the issues Pritzl is working on is getting the collaboration so people can move out of the jail facility into treatment in the community to reduce recidivism and he thought this would be a tremendous benefit. Pritzl added that once these people are connected with a clinician, it is the clinician's job to stick with them and make sure they are getting connected with resources. Pritzl felt if people were engaged and we really work at it, there can be success. Lasee noted that this would not necessarily be fully voluntary; follow-up treatment could be ordered as a condition of bail or to not charge and as a condition of a deferred agreement the person would be ordered to have some follow-up care. Lasee continued that these conditions are quite common and typically include things like the person will not drink and will take prescription medications as directed. Zima noted that these are just words and Lasee agreed but noted that they would not be just words if there was some follow-up after care facility with the ability to report compliance, and then there could be immediate repercussions.

Zima noted that he felt that these issues are solvable without too much effort. He felt that applying money in the right effort was important and he felt that the staff could put together a report of exactly what is needed that could be forwarded to the County Board. He would like to see something on the drawing board for building or contracting for this type of facility so there are more options for the courts and the justice system. He did not feel it was just mental health, but it was addiction treatment as well as addictions lead to an increase in crime. He noted that 80 – 90% of crime you hear on television is related to drug use and abuse and sales and what people do to find a way to feed their habits and Brown County does not really have treatment for this. Pritzl noted that they do have treatment and capacity, but he said the heroin needs to be separated from other treatment. Pritzl noted that right now they are able to get someone in for treatment at the CTC in the outpatient services program within about three weeks. That includes some treatment for substance abuse for opiates, but if you get into medically supported treatment, that is different. Pritzl noted that someone who wants help could present themselves to the CTC for a screening and assessment and then there would be a short wait to start the intensive outpatient program. Weber asked why the wait is three weeks and Pritzl responded that it is numbers/staffing issue. Weber asked if Pritzl should ask for another staff member and Lindner responded that another inpatient doctor and more staff has already been presented to the Board and she also noted that the wait list actually has gone down, but much of this comes down to what is available in the funding. Pritzl noted that they actually had doctor time available for some of these services, but they did not have the clinician time, so he asked for a clinician to get people to the doctor. One of Pritzl's goals for next year is to reduce the wait time by 25% and figure out what can be done in the interim during the wait period.

Steffen reported that detox protocols are being done at the jail for alcohol, heroin, benzos and opiates. Zima spoke anecdotally and stated that he has a constituent that has a son that got mixed up with the law and he had a heroin problem. The constituent was taking her son to Appleton daily for treatment and this addict got in a situation where he went to jail and that is where he dried out. Steffen noted that heroin is a terrible drug with horrible detox. Zima also noted that there have been quite a few heroin deaths in the county. He questioned if there is any marketing going on letting people know that help is available in Brown County. Pritzl stated that we could do better with marketing and admitted that they are not getting the word out. He stated that people connect through 211 or through the Crisis Center, but he felt that things could be marketed better to let people know the CTC is there and can serve them.

Zima asked what happens when someone goes to the Crisis Center. Pritzl responded that part of the process at the Crisis Center is disclosing issues, talking to the crisis counselor and getting referrals for services. Lindner stated that the Crisis Center does tell some people that they can call the CTC for help but she felt that contact information on the website could be better. She also noted that many times when people come for help, they detox but they do not want to be in a long-term outpatient program and they are out a little bit but then end up coming back in. Pritzl stated that there is a basic needs group that talks about this and the fact that they have to constantly be reaching out and accept the fact that people come in for treatment, have set backs and then exit and this can happen many times before there is success. The concept he likes is to meet somewhere, where they are at, keep working at it, and have the patience as a system that it is going to take a while to get through.

Weber noted that she is on the Brown County Mental Health Task Force and they are rebuilding the 211 website because most of the doctors and facilities on there are non-profit or MA so they are going to put as many other facilities on there as they can. She did agree that the website is not very user friendly, but noted that they are under contract and until the contract is done they cannot get new software or a better system. When the website is revised, this group is planning on doing some advertising and public forums.

Zima said he is passionate about diverting people out of the jail and doing something to prevent them from getting there in the first place. His big concern is that building a few more pods at the jail is going to dry up so much of Brown County's resources and there will not be money to do anything and the problems are going to compound. Gossage felt that if there is no treatment, this will be cyclical and we will continue to harbor the generations.

Weber asked about the status of asking for a liaison between the jail and the county and Pritzl responded that he has asked for that and he felt that there was good support for that and they are working on how to present it. Gossage felt that would work very well and will provide more information sharing and collaboration and will also hopefully reduce recidivism and increase participation in the outpatient setting and give resources to individuals to let them know where to go for continuing care. Pritzl said the collaboration between mental health and criminal justice is very important and things they have been working on include the liaison concept as well as the information sharing. Information sharing cannot be a barrier to getting people the treatment they need and Pritzl felt the county is on the right track. He noted that there are already a lot of pieces in place, but it is a matter of making all of these pieces work together. He also referenced a day report center as mentioned by Lasee earlier and felt that was a missing piece that

could provide a comprehensive resource for people to go to get treatment and check in and other services and be a constant. He stated that this group seems to have a lot of good ideas and this is a good group, but we have to determine what to do next and what information needs to be gathered to move forward. He said a lot of it is numbers and he wants to be sure that the County is working up to the full capacity that resources allow as people are getting to crisis situations and ending up in places they should not be.

Zima felt that the majority of the Board will step up to the plate on these issues. If there is someone in the group that says we can handle things the way they are, Zima would rather they not be in this group. He felt we need to identify and get help for the population that is using up the community resources and further, the CTC has got to become a more dominant force in solving problems. Zima opined that saying there are not problems or that we just have a minor problem is not accurate. He continued that to a great extent we are talking about prevention and historically, very little money has been put into prevention. This is something that is real and Zima said we need to find the people who need help and encourage them to get it. If the judges have the ability to give people choices, it would be a start. Zima knows that not everyone is going to be a success case, but he felt we can do a heck of a lot better than what is being done right now. Getting people the help they need will relieve the rest of our system in his opinion.

Pritzl stated that not only do we need to do what the group decides that is treatment oriented, we also have to advance an idea that a certain percent of whatever is being spent on treatment should also be set aside for prevention. If we do not start working on prevention we will continue to do treatment and the cycle will keep going. A bold commitment of setting aside a special percentage earmarked for prevention would send a strong message that the county wants to fund a full continuum of care. Zima said he thinks that the general population does not know where to go for help. Gossage noted that the State has recently done a number of PSAs regarding heroin overdoses and prescription drug overdoses. Lasee agreed that there has been a lot of discussion on this, but felt that the concrete "we can deliver you treatment and here's how it is delivered" is the message that is getting lost. When people find themselves in crisis, they need immediate help, not help in three weeks and this is typically a population that does not plan ahead for three weeks. He felt the county needs to do a better job of packaging how you get treatment so they know exactly where to get help and how to get it.

Steffen said he thinks of these issues as a tool box and for years there has been a hammer and screwdriver in the toolbox and for years that is what we have used to fix things. What we need is more tools in the tool box to make good assessments and decisions at each point. We need to figure out what tools are needed. Steffen continued that right now everything is individualized and everything needs to come together for success.

Zima said that the time frame is short in light of the fact that the budget will be finalized in November, but he felt that we should come up with a rough amount of money to set aside so we can get going soon. He does not want to see this put off for another year. Pritzl like this idea, but he does not want to throw money at something not knowing what we are doing. It has to be something that makes sense and is based on evidence. Zima said we need a realistically good number to give us the freedom to start making changes. Anything that is not used can be carried over until next year. Weininger asked what the number is going to look like and what will the money be spent on. There are a number of options that need to be

narrowed down to be able to say we believe it will cost "x" to do these specific things. Weininger stated that the numbers should be assigned to some conceptual framework to add to the toolbox. Zima suggested that administrative staff meet with Pritzl and the DA prior to the next meeting so they could come forward with some numbers that could make an impact. Gossage noted that he could put numbers together with regard to the EMP program, but he felt the key component that is missing is Judge Zuidmulder as it is really up to the judges to decide if they will allow diversion. Gossage does not want to speak out of turn, but he thought a great starting point would be mental health court as that is a good place to start getting these people in to the system. He noted that he is not the only law enforcement agency involved in this; there are nine other law enforcement agencies in the County that will be stakeholders in this.

Zima asked Lasee if he felt the judges would be resistant to having another tool in their toolbox. Lasee did not think there would be conflict, but noted that there are eight judges in the county who are elected officials who can do things the way they want to do it. He continued that there is a change through criminal justice to look at more effective, aggressive methods. Lasee felt that as long as the judges are satisfied that there is a safe place or safe alternative they will probably be receptive. There are very few judges in the county who want to punish people just for the sake of punishing people. What they want to do is make sure the community is safe and provide people who need treatment with that treatment they need so if there are tools to accomplish those objectives, Lasee felt the judiciary would support that.

Zima asked if any other counties have this type of diversion. Lasee stated that there are day report centers all over the place. Gossage said that he and Lasee and the County Executive went to Outagamie County to look at their day report center and noted that there are many day report centers. Zima felt the niche missing is a locked diversion facility and a day report center is not a lockdown type facility. Pritzl asked Zima if what he is suggesting when he refers to a locked facility, if he is suggesting a facility that is an alternative to jail for people with mental health issues that is locked and secured. Zima said that that is one thing we need and Pritzl responded that he is not sure that we can do that legally. Lindner added that diversion or Bay Haven are not locked, so a person could be diverted there but if the person wants to walk out, they can and then the police would need to be called to get the person back if they are there as a condition of bail.

Lasee stated that he would like to see a facility where people could go for a little more hands on monitoring in a better environment that is healthier. He did not think it necessarily needs to be locked because they can be placed there on court order. Lindner said that a locked facility is a whole different set of rules because constitutional rights would be taken away if they are locked but people could be ordered to an unlocked facility where the person would be either there or jail. Pritzl said this would be looking at using and staffing the CTC differently for this different population we are discussing. Lindner stated that the current facility can take some people, depending on the charges and whether they are safe and there are licensing issues with the CBRF. She stated that she would not turn down money for mental health resources but also noted that the case managers in outpatient have very high caseloads so if we are talking about taking more people in more facilities, we would also need funding for case managers to watch the people.

Zima would like Corporation Counsel, the Sheriff, DA and Human Services to come back to the next meeting with their biggest need at this time along with a number with it and also what it would take to have the facilities that we feel are important. Zima felt that if this group comes before the Board as a group, the County Board will listen as they want to solve problems to avoid building another jail pod. Gossage stated that the jail is currently at 93% capacity and there are 103 people out on the EMP program. Zima was pleased with the Sheriff for keeping the numbers down at the jail and Zima knows that he does everything he can to keep it from being overloaded, but he would rather see money spent on treatment rather than building additional jail pods. Gossage noted that when a person is incarcerated they are the Sheriff's person, but if the person is out on a condition of bond the question sometimes becomes who oversees the monitoring as it would not technically fall under the jail role and a determination would have to be made as to who will monitor these people. Options would be having a private company do it, require the person to pay for it which would have to be upfront or a day report center. He noted that many of the individuals this affects do not have the ability to pay upfront. If there was a day report center, the employees at the day report center would be monitoring that the people show up and take their meds and if they do not, the court would be advised. These people would not have a bracelet. Gossage noted that they could have a contracted service watching individuals who are at risk through the diversion program and it would just be a matter of budgeting for it. Gossage did not know how tangible of numbers he could get as he does not know how many people we're talking about diverting. Pritzl felt this is where targets need to be set and we have to come up with some shared goals or outcomes and then a sense of how many people we want to serve. In addition to Zima's request of coming with ideas, Pritzl felt that we should look at what we want to achieve to see if everything is coming together as it has to be a shared vision and purpose. Hoyer added that it could be looked at on a person by person basis, such as how much it would cost for a person to be in drug court, how much it would cost for the person to be in diversion, etc.

Lasee felt it was important to remember that there are certain areas where a savings will not be recognized until they get to certain numbers. For example, he needs all of the prosecutors he has unless they drop 250 – 300 cases from the caseload. If the caseload was 250 – 300 cases less, he may be able to save money on prosecutors and staff. Unless certain goals and outcomes are met in some areas, savings will not be realized to offset the expense.

Gossage added that a large component of this is what Pritzl has already done by putting the liaison position in his budget as this will probably have the best impact for those individuals being released from the jail and going back into the community and not going back into the jail. He felt that there would be a lot of cost savings here.

Lindner stated that each case manager currently has more than 30 cases. Pritzl stated that the turnover in that area is pretty low but added that he does not have any physical space to add staff.

Zima asked Gossage what percent of the jail population could be diverted over the next couple of years. Gossage would need to do additional research to see who may be eligible for diversion and whether the judges would allow the diversion. Steffen stated that just because someone is mentally ill does not mean that they did not do the criminal act and did not intend to do the criminal act. It would be nice to say that

everyone with mental illness could be diverted but there is a difficulty there as some of them have committed significant acts.

Zima noted that up to a third of the jail population has some extent of mental illness and asked how many of those are not serious criminals. Gossage indicated that there are currently five that definitely need to spend time in jail and there is a lot of energy and resources spent on these people. The problem with mental health issues is that they ebb and flow. If someone does not take their medications, they can go from being very complaint and easy to deal with to someone who is totally off the wall and difficult. They have no way of knowing what will trigger a person and send them into an episode. Zima asked about recidivism rates and Steffen responded that tracking recidivism is difficult in a county jail because everybody is mobile and people can be at a jail in any other area.

Zima felt there is a great opportunity to get something started in the next 4 - 6 months and hopefully within a year or so we could build a facility that meets the needs. Gossage stated that if the jail population were reduced by 30 inmates he would be able to close kilo pod, which is a drain because it requires 24/7 coverage. It was originally built for juvenile problem inmates and they do not have the need for that at this time, but they are having to divert inmates into that pod which then has to be staffed 24/7. Zima stated that reducing the population by 30 does not seem to be a difficult goal and he would like to see the figures as to what the savings would be for that. He felt that anything that can be done to keep pressure off the jail would be useful. Gossage warned that the classifications differ and he cannot just say he has 150 beds and can hold 150 inmates. Steffen stated that they go through classification all the time. They go through the booking forms which look at suicide needs, psychological needs. The problem is that the self-reporting people assert that they have mental health issues that do not. Pritzl added that they have people go into the jail and then go to Nicolet and become stable and then they have to go back to the jail where the cycle starts again. Steffen stated that although people are returned to the jail when they are stable, there are many that are not stable. Pritzl noted that people cannot stay indefinitely at any psych hospital. The step down is great, but then people come and say they do not need to be there anymore, but they cannot be released because there is the criminal issue pending so it ends up being circular. Pritzl noted that the jail cannot mandate someone to take medications. Weber asked about the three point petition and Lindner responded that that is similar to an EM1 in that it starts the commitment process. A medication order could be given to force medication, but some of the medications are not injectable and there is no real way to force oral medications. Steffen reminded that each individual has different needs and requirements. Pritzl stated that we really have to get to the more serious and persistent situations which could be anything from adjustment disorder, bipolar and major depression. Steffen stated that there are also behavior disorders which are not really mental health disorders but are still problematic. Pritzl stated that there is a lot that can be present that does not fall under what we are trying to address. There are people who have a significant mental health issue plus a significant functioning issue that if not properly treated will keep coming back time and time again and these are the people who we really need to catch. Steffen agreed and stated that there are two groups - one that we hope can be diverted from jail based on risk assessments, but also the very difficult problematic mentally ill.

Zima said he will use the same issue on the next agenda and he would ask that the Sheriff's Department, Corporation Counsel, Human Services and the DA's office have at least one joint meeting before the next

meeting of this group in which they bring their realistic initial approaches of what the most immediate needs are and try to put a figure to those needs so we can take a decent stab at doing something in the coming year. Zima believed that there is a large group of people on the County Board who understand how important this is. Zima stated this ad hoc committee is made up of persuasive, intelligent people that the Board will listen too. Hoyer added that he also felt the Board finds this a serious situation and he felt that there would be support for these initiatives.

Weininger indicated that he has recently reached out to Representative Nygren who is very interested in this group and what comes from it. Zima felt that there are many counties in the state that are dealing with these same problems. Weininger continued that there were some dollars set aside in this budget to look at some issues. This was done last year also but it was hard to get a number on it because the cost was not known.

Zima stated that these problems with mental health span across all walks of people and he is pleased with this initial meeting and is looking forward to hearing more reports at the next meeting.

3. Such other matters as authorized by law. None.

Motion made by Erik Hoyer, seconded by John Gossage to adjourn at 8:20 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION ON HELPING FAMILIES MOVE
FROM HOMELESSNESS TO SELF-SUFFICIENCY**

WHEREAS, a safe, stable home is essential for any child to grow up healthy and happy, and become a contributing member of the community; and,

WHEREAS, the number of Brown County families who are homeless has been on the rise in recent years, in part because of the economic recession; and,

WHEREAS, the options for homeless families to find temporary shelter in Brown County are limited; and,

WHEREAS, Golden House, the domestic abuse program and shelter in Green Bay, was unable to shelter 269 women and children in 2012 because of limited capacity, and also were sought out by another 228 women and children who were not suffering from domestic violence but were still in need of shelter; and

WHEREAS, the number of families who are on the waiting list for housing at Freedom House has grown to over 100; and,

WHEREAS, the number of children who are homeless in the various Brown county school systems has been increasing, numbering over 1300 students during the 2012-2013 school year, according to the data from the McKinney-Vento Program that assists homeless children; and

WHEREAS, much of the public discussion around homelessness has focused on homeless single adults, while the greatest unmet need, perhaps, resides with homeless families; and,

WHEREAS, the Brown County Board, in August 2013, passed a resolution that expressed support for efforts to address homelessness, including the creation of a ten-year plan and educating the public on the problem of homelessness; and,

WHEREAS, efforts have begun to reconstitute the Brown County Board's Homeless Issues and Affordable Housing Subcommittee; and,

WHEREAS, family self-sufficiency and respect for the dignity and worth of all people, especially children, are worthy goals that both the Brown County Board and Humans Services department wish to promote; and,

WHEREAS, the latest projections for the Community Programs fund balance within the Brown County Human Services department indicate that the fund balance will have over \$500,000 of

undesignated funds by the end of fiscal year 2013; and,

WHEREAS, the Brown County Board of Supervisors wishes to use these funds in a manner consistent with the mission of the Human Services department; and,

WHEREAS, the Brown County Board seeks to invest in long-term efforts to promote family self-sufficiency, and thus reduce the costs to county residents of increased social service use;

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors includes in the 2014 Brown County budget a one-time expenditure of \$75,000 to create a fund to be used to provide grants to local projects seeking to reduce the problem of homelessness among families and to promote self-sufficiency, such as:

- establishing new transitional housing units for families, that would include support from a social service agency;
- enhancing existing transitional housing support efforts with families, such as home visits, educational and job training programs, etc.;
- expanding support and educational programs that promote self-sufficiency for homeless families, such as budgeting, substance abuse counseling, etc.;
- creating a ten-year plan to address homelessness in Brown County; and,

BE IT FURTHER RESOLVED, that the \$75,000 used to establish this fund be taken from the Community Programs fund balance; and,

FINALLY, BE IT RESOLVED, that these funds shall be administered by the Brown County Board's Homeless Issues and Affordable Housing Subcommittee, who will establish the application process and criteria for evaluating applications (including preference for applications that have some level of matching funds), as well as award the grants.

Respectfully submitted,

Daniel Robinson
Brown County Supervisor
District 19

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Authored by: _____

Final Draft Approved by Corporation Counsel

2015 BUDGET ADJUSTMENT REQUEST

15-57

Category

Approval Level

- | | |
|---|---|
| <input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

Additional Funds were awarded by the state to be claimed through expense reporting for the CST program in the amount of \$8664. When the budget was prepared, the 2014 funding of \$62,123 was used – the actual 2015 Contract came in at \$60,000, therefore this adjustment will increase the funding by \$6,541. Result is reflection at actual adjusted state contract of \$68,664

Amount: \$6,541

No levy impact

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.140.141.4302.081027	State grant and aid revenue CST Grant	\$6,541
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.140.141.7000.CST	Purchased Services – CST	\$6,541
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

ELX

AUTHORIZATIONS

Signature of Department Head

Department: Human Services

Date: 9-11-15

Signature of DOA or Executive

Date: 9/28/15

Executive Director's Report to the Human Services Board & Committee

October 8, 2015

Members of the Board/Committee:

In the month of September the 2016 draft budget was advanced to the County Executive, and it was supported by the County Executive. The new positions requested to support direct services and department infrastructure continue to be advanced. In addition, there are four positions in the Child Protective Services area that are incorporated into the 2016 budget that include a Supervisor, and three Social Workers. These are investments that will support us in reaching our State performance standards and provide needed services to children and families.

The reports from the Community Treatment Center are included in the packet, and will be reviewed by the Nursing Home and Hospital Administrator, Luke Schubert. What are noteworthy are the census changes from August to September, and the increased utilization of the Nicolet and Bay Haven units. There has been an effort to promote these services internally and externally for the benefit of individuals in need of mental health services.

In September the newly formed ad hoc Mental Health Treatment Committee met and discussed the mental health needs of people in the community. This committee included representatives from Human Services, the Sheriff's Office, Administration, Corporation Counsel, the District Attorney, County Board Supervisors, and the community. There was considerable energy in the room as the topic of mental health was discussed, and resources were described. The group will be convening again in October to discuss possible resources and concepts to address the needs.

Finally, the Human Services Department and the Health Department are starting the work of planning the move of the Health Department to the Sophie Beaumont Building in 2016. We will be bringing representatives together in October to evaluate options related to the placement of staff and services within the building to best meet the needs of the public, and the operations of the departments.

Departmental Openings Summary			
To: Human Services Committee			
From: Department of Human Services			
Position	Vacancy Date	Reason for Leaving	Fill or Hold
Director of Nursing-Nursing Home	9/28/15	Transferred Roles	Fill
Economic Support Specialist	10/9/2015	Resignation	Fill
Community Treatment Program Worker	10/19/15	Transferred Roles	Fill
Economic Support Specialist	10/22/2015	Resignation	Fill

Respectfully Submitted By:



Erik Pritzi, Executive Director

**TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS**

Ladies & Gentlemen:

**RESOLUTION AUTHORIZING HUMAN SERVICES TO REQUEST WAIVER
FOR INCREASED SERVICE PROVIDER AUDIT THRESHOLD**

WHEREAS, Section 46.036 of the Wisconsin Statutes requires an independent audit for all purchase of service contracts through Human Services that exceed \$25,000 annually; and,

WHEREAS, providers of services are permitted to include the cost incurred to obtain the audit in their cost for services; and,

WHEREAS, these audits have no bearing on the health or safety of county residents receiving services from said providers; and,

WHEREAS, Brown County Human Services believes any money spent to obtain audits would be better allocated to providing services to consumers or saved to reduce county spending; and,

WHEREAS, Section 66.0143 of the Wisconsin Statutes permits counties to request a waiver from state mandates from the State of Wisconsin Department of Revenue, including the mandate to obtain audits for all purchase of service contracts through Human Services exceeding \$25,000; and,

WHEREAS, Brown County Human Services has reviewed, considered and hereby recommends requesting a waiver from the State of Wisconsin Department of Revenue under Wis. Stat. §66.0143 to increase the purchase of service contracts annual financial reporting and auditing requirements imposed under Wis. Stat. §46.036 from exceeding \$25,000 to exceeding \$100,000, with the understanding that Brown County reserves the right to request said audits or to obtain alternate forms of financial documentation from its providers if needed.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Human Services Department request a waiver from the State of Wisconsin Department of Revenue under Wis. Stat. §66.0143 to increase the purchase of service contracts annual financial reporting and auditing requirements imposed under Wis. Stat. §46.036 from exceeding \$25,000 to exceeding \$100,000.

BE IT FURTHER RESOLVED, that Brown County reserves the right to request said audits or to obtain alternate forms of financial documentation from its providers if needed.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

Fiscal Impact: This resolution does not require an appropriation from the General Fund. This eliminates audit cost requirements of approximately \$5,000 for each service provider who has a contract with Human Services between \$25,000 and \$100,000 annually.

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Services
Approved as to form by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
KAYE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
BLOM	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/13/2015
REQUEST TO: Human Services Committee
MEETING DATE: 10/20/2015
REQUEST FROM: Erik Pritzl
Executive Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Authorizing Human Services to Request Waiver for Increased Service Provider Audit Threshold

ISSUE/BACKGROUND INFORMATION:

An increased audit threshold is allowed by the State up to \$100,000 and encouraged by DHS because audit costs for contracted providers under this threshold represent a significant additional cost unnecessary for low risk providers. The county reserves the right to request an audit if provider is considered high risk, and will continue to review rates annually for all contracted providers.

ACTION REQUESTED:

The Human Services Committee and County Board is requested to approve submission of a waiver application from the Human Services Department to the State which would change the threshold from \$25,000 to \$100,000 for annual contracted service providers required to submit an audit.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No
 - a. If yes, what is the amount of the impact? \$ _____
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☐ Yes ☐ No
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**



BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6064 Fax (920) 448-6166

Eric Johnson, Finance Manager

To: Human Services Board, Human Services Committee

Date: October 2, 2015

Subject: August 2015 financial results for Community Programs and Community Treatment Center

Community Programs is near budget for the year through 8/31/15 with total Expenses of \$61,325,826 over Revenues of \$61,261,092 by \$64,734 for a variance of 0.1%. The total 2015 Amended Budget reflects an anticipated deficit of \$1,907,986. This includes Family Care maintenance of effort contributions to the State of \$1,942,565 which will occur in the latter half of the year along with other operating costs for programs phased out beginning 7/1/15 but not completely ended until 10/1/15. Therefore, a more significant deficit is expected to occur during the last four months of the year. Because of the later transition to Family Care which was originally anticipated to begin transitioning 3/1/15, the YTD % used statistics for both revenues and expenses appear to be elevated. Revenues are at 78% of budget YTD which is favorable compared to expenses at 76% of the total annual budgeted amount.

The Community Treatment Center continues to reflect a significant unfavorable variance to budget YTD through 8/31/15 with Expenses of \$8,985,360 and Revenues of \$6,734,060 for a deficit of \$2,251,300. Revenues are at 52% of budget and expenses at 65% overall. The main reason for lower revenues than expected is decreased census in both the hospital and CBRF. However, note that recently in September both the hospital and CBRF experienced a significant increase in census with initiatives in progress to continue this trend. Expenses remained at budget for the first half of the year due primarily to extra costs associated with the unexpected survey process and associated plan of correction. However, expenses are expected to decrease for the last half of the year. August expenses were \$1,065,149 down from the previous monthly average of \$1,131,459.



CTC Operating Results

Through 08/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 630 - CTC									
REVENUE									
Property taxes	2,578,283.00	.00	2,578,283.00	214,856.92	.00	1,718,855.36	859,427.64	67	1,731,511.36
Intergov Revenue	3,893,727.00	.00	3,893,727.00	295,472.67	.00	2,295,160.63	1,598,566.37	59	2,633,276.39
Public Charges	4,914,426.00	.00	4,914,426.00	143,215.87	.00	1,840,890.43	3,073,535.57	37	2,991,718.82
Miscellaneous Revenue	1,534,626.00	.00	1,534,626.00	145,922.33	.00	872,354.27	662,271.73	57	1,089,564.64
Other Financing Sources	.00	6,799.00	6,799.00	.00	.00	6,799.00	.00	100	10,186.00
REVENUE TOTALS	\$12,921,062.00	\$6,799.00	\$12,927,861.00	\$799,467.79	\$0.00	\$6,734,059.69	\$6,193,801.31	52%	\$8,456,257.21
EXPENSE									
Personnel Costs	9,427,173.00	6,799.00	9,433,972.00	736,957.26	.00	6,108,546.61	3,325,425.39	65	6,399,158.45
Operating Expenses	4,290,189.00	.00	4,290,189.00	328,191.72	.00	2,876,179.41	1,414,009.59	67	2,963,440.76
Outlay	.00	.00	.00	.00	.00	633.67	(633.67)	+++	.00
EXPENSE TOTALS	\$13,717,362.00	\$6,799.00	\$13,724,161.00	\$1,065,148.98	\$0.00	\$8,985,359.69	\$4,738,801.31	65%	\$9,362,599.21
Fund 630 - CTC Totals	REVENUE TOTALS	6,799.00	12,927,861.00	799,467.79	.00	6,734,059.69	6,193,801.31	52	8,456,257.21
	EXPENSE TOTALS	6,799.00	13,724,161.00	1,065,148.98	.00	8,985,359.69	4,738,801.31	65	9,362,599.21
Fund 630 - CTC Totals	(\$796,300.00)	\$0.00	(\$796,300.00)	(\$265,681.19)	\$0.00	(\$2,251,300.00)	\$1,455,000.00		(\$906,342.00)
Grand Totals									
	REVENUE TOTALS	6,799.00	12,927,861.00	799,467.79	.00	6,734,059.69	6,193,801.31	52	8,456,257.21
	EXPENSE TOTALS	6,799.00	13,724,161.00	1,065,148.98	.00	8,985,359.69	4,738,801.31	65	9,362,599.21
Grand Totals	(\$796,300.00)	\$0.00	(\$796,300.00)	(\$265,681.19)	\$0.00	(\$2,251,300.00)	\$1,455,000.00		(\$906,342.00)



Community Programs

Through 08/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Fund	201 - CP	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
REVENUE											
Property taxes		15,060,752.00	.00	15,060,752.00	1,255,062.67	.00		10,040,501.36	5,020,250.64	67	10,164,481.36
Intergov Revenue		43,793,652.00	18,127,755.00	61,921,407.00	6,376,883.90	.00		49,842,208.98	12,079,198.02	80	52,922,703.94
Public Charges		1,960,068.00	.00	1,960,068.00	174,834.04	.00		1,291,742.38	668,325.62	66	1,250,105.05
Miscellaneous Revenue		19,400.00	.00	19,400.00	8,837.00	.00		66,175.20	(46,775.20)	341	12,687.57
Other Financing Sources		30,700.00	.00	30,700.00	2,558.00	.00		20,464.00	10,236.00	67	33,784.04
REVENUE TOTALS		\$60,864,572.00	\$18,127,755.00	\$78,992,327.00	\$7,818,175.61	\$0.00		\$61,261,091.92	\$17,731,235.08	78%	\$64,383,761.96
EXPENSE											
Personnel Costs		18,252,054.00	1,023,624.00	19,275,678.00	2,136,552.68	.00		13,267,551.06	6,008,126.94	69	13,395,604.66
Operating Expenses		44,450,998.00	17,096,130.00	61,547,128.00	5,560,780.78	28,118.55		48,045,247.36	13,473,762.09	78	50,954,784.63
Outlay		69,507.00	8,000.00	77,507.00	.00	.00		13,027.90	64,479.10	17	(425.00)
EXPENSE TOTALS		\$62,772,559.00	\$18,127,754.00	\$80,900,313.00	\$7,697,333.46	\$28,118.55		\$61,325,826.32	\$19,546,368.13	76%	\$64,349,964.29
Fund 201 - CP Totals											
REVENUE TOTALS		60,864,572.00	18,127,755.00	78,992,327.00	7,818,175.61	.00		61,261,091.92	17,731,235.08	78	64,383,761.96
EXPENSE TOTALS		62,772,559.00	18,127,754.00	80,900,313.00	7,697,333.46	28,118.55		61,325,826.32	19,546,368.13	76	64,349,964.29
Fund 201 - CP Totals		(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	\$120,842.15	(\$28,118.55)		(\$64,734.40)	(\$1,815,133.05)		\$33,797.67
Grand Totals											
REVENUE TOTALS		60,864,572.00	18,127,755.00	78,992,327.00	7,818,175.61	.00		61,261,091.92	17,731,235.08	78	64,383,761.96
EXPENSE TOTALS		62,772,559.00	18,127,754.00	80,900,313.00	7,697,333.46	28,118.55		61,325,826.32	19,546,368.13	76	64,349,964.29
Grand Totals		(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	\$120,842.15	(\$28,118.55)		(\$64,734.40)	(\$1,815,133.05)		\$33,797.67

6

CTC DOUBLE SHIFTS WORKED 8/18 THRU 9/14/2015

Date	Employee Name	Classification	shifts worked
9/19/2015	Hill Witschel	CNA	AM-PM
9/21/2015	Brianna Schott	RN	PM-NOC
9/27/2015	Brenda Spencer	LPN	PM-NOC
9/28/2015	Luda Svetlichnyy	RN	PM-NOC
10/6/2015	Lyman Jacobs	CNA	AM-PM
10/6/2015	Cris Koski	LPN	PM-NOC
10/10/2015	Rachael Devlin	RN	PM-NOC
10/11/2015	Zach Allen	CNA	PM-NOC

BROWN COUNTY COMMUNITY TREATMENT CENTER
September 2015 Bay Haven Statistics

ADMISSIONS	September	Year to Date 2015	Year to Date 2014
Voluntary - Mental Illness	19	98	343
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	1
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	19	98	344

ADMISSIONS BY UNITS			
Bay Haven	19	98	344
TOTAL	19	98	344

ADMISSIONS BY COUNTY			
Brown	16	77	285
Door	1	4	7
Kewaunee	0	4	4
Oconto	0	2	9
Marinette	0	0	3
Shawano	2	8	7
Waupaca	0	0	0
Menominee	0	1	0
Outagamie	0	1	4
Manitowoc	0	1	19
Winnebago	0	0	0
Other	0	0	6
TOTAL	19	98	344

NEW ADMISSIONS			
Bay Haven	13	69	224
TOTAL	13	69	224

READMIT WITHIN 30 DAYS			
Bay Haven	3	7	30
TOTAL	3	7	30

AVERAGE DAILY CENSUS	September	Year to Date 2015	Year to Date 2014
Bay Haven	3	1	5
TOTAL	3	1	5

INPATIENT SERVICE DAYS			
Bay Haven	93	339	1485
TOTAL	93	339	1485

BED OCCUPANCY			
Bay Haven	21%	8%	36%
TOTAL (15 Beds)	21%	8%	36%

DISCHARGES			
Bay Haven	17	94	335
TOTAL	17	94	335

DISCHARGE DAYS			
Bay Haven	73	298	1486
TOTAL	73	298	1486

AVERAGE LENGTH OF STAY			
Bay Haven	4	3	4
TOTAL	4	3	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	6	5	4
Door	2	2	4
Kewaunee	0	0	8
Oconto	0	0	3
Marinette	0	0	4
Shawano	3	2	9
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	0	2
Manitowoc	0	0	4
Winnebago	0	0	0
Other	0	0	4
TOTAL	5	4	4

IN/OUTS	Current	YTD	2014
	0	0	0

BROWN COUNTY COMMUNITY TREATMENT CENTER
September 2015 Nicolet Psychiatric Center Statistics

ADMISSIONS	September	Year to Date 2015	Year to Date 2014
Voluntary - Mental Illness	8	111	75
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	60	522	572
Court Order Prelim. - Mental Illness	0	0	4
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	8	5
Commitment - Mental Illness	0	0	0
Return from Conditional Release	4	59	68
Court Order Prelim. - Drug	0	0	0
Other	2	4	0
TOTAL	74	704	724

ADMISSIONS BY UNITS			
Nicolet	74	704	724
TOTAL	74	704	724

ADMISSIONS BY COUNTY			
Brown	55	490	448
Door	2	13	24
Kewaunee	2	17	19
Oconto	0	29	44
Marinette	3	25	26
Shawano	1	27	23
Waupaca	0	1	7
Menominee	1	4	6
Outagamie	1	10	12
Manitowoc	6	52	78
Winnebago	1	4	3
Other	2	32	34
TOTAL	74	704	724

NEW ADMISSIONS			
Nicolet	37	333	359
TOTAL	37	333	359

READMIT WITHIN 30 DAYS			
Nicolet	9	90	66
TOTAL	9	90	66

AVERAGE DAILY CENSUS	September	Year to Date 2015	Year to Date 2014
Nicolet	11	10	11
TOTAL	11	10	11

INPATIENT SERVICE DAYS			
Nicolet	338	2749	3013
TOTAL	338	2749	3013

BED OCCUPANCY			
Nicolet	70%	63%	69%
TOTAL (16 Beds)	70%	63%	69%

DISCHARGES			
Nicolet	76	710	724
TOTAL	76	710	724

DISCHARGE DAYS			
Nicolet	364	2740	3032
TOTAL	364	2740	3032

AVERAGE LENGTH OF STAY			
Nicolet	5	4	4
TOTAL	5	4	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	5	5	4
Door	4	3	5
Kewaunee	2	4	4
Oconto	0	2	3
Marinette	3	5	4
Shawano	5	5	4
Waupaca	0	0	5
Menominee	3	2	3
Outagamie	3	2	3
Manitowoc	6	6	5
Winnebago	2	1	2
Other	5	3	5
TOTAL	5	4	4

IN/OUTS	Current	YTD	2014
	5	46	27

BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS
Month Ending: September 2015

Voluntary Admissions	26
Involuntary Admissions	10
Voluntary Inpatient Days	97
Involuntary Inpatient Days	42
Voluntary Avg Length of Stay	4.6
Involuntary Avg Length of Stay	4.64

Report of Child Abuse/Neglect by Month

Month	2014	2015	% Change from 2014 to 2015
January	403	415	2.98%
February	433	403	-6.9%
March	427	444	3.98%
April	485	453	-7.06%
May	474	407	-14.14%
June	351	319	-9.12%
July	308	319	3.571%
August	301	272	-9.63%
September	437	430	-1.6%
October	438		
November	413		
December	394		
Total	4864		

Reports Investigated by Month

Month	2014	2015	% Increase
January	152	135	-11.18%
February	140	120	-14.29%
March	157	139	-11.46%
April	166	124	-33.87%
May	157	120	-23.57%
June	129	117	-9.30%
July	136	102	-25.0%
August	108	91	-15.74%
September	154	134	-12.99%
October	138		
November	113		
December	119		
Total	1669		

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 10/13/2015

Agency	Type	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ADAMS AFH	AFH	12/11/14	1/6/15	\$111,218	\$111,218
ADAMS, R AFH	AFH	12/11/14	12/22/14	\$27,049	\$27,049
ADRC	Other	11/20/14	12/1/14	\$72,000	\$72,000
ADULT CARE LIVING OF NE WI	CBRF	11/20/14	12/8/14	\$205,640	\$205,640
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	Foster Care	12/15/14	1/6/15	\$15,000	\$15,000
ADVOCATES, EXTENSION LLC	Children	1/8/15	1/15/15	\$120,000	\$120,000
AGE WELL CENTRE FOR LIFE ENRICHMENT	RCAC	1/26/15	1/29/15	\$240,000	\$240,000
AGNESIAN HEALTHCARE INC	Autism	12/11/14	2/2/15	\$22,100	\$22,100
ALL ABOUT KIDS, INC.	Children	12/15/14	1/12/15	\$130,800	\$130,800
AMERICAN FOUNDATION OF COUNSELING	Children	4/14/15	4/20/15	\$100,000	\$100,000
ANGELS ON ARCADIAN	CBRF	11/20/14	12/1/14	\$1,531,200	\$2,347,125
ANGELS TOUCH ASSISTED LIVING	CBRF	11/20/14	1/6/15	\$175,000	\$175,000
ANNA'S HEALTHCARE (COUNTRY LIVING)	CBRF	11/20/14	12/18/14	\$445,641	\$445,641
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	Foster Care	12/15/14	1/12/15	\$180,000	\$180,000
ARTISAN ASSISTED LIVING	CBRF	11/20/14	12/22/14	\$480,566	\$480,566
ARTS AFH	AFH	11/20/14	11/24/14	\$30,132	\$30,132
ASPIRO INC	Other	1/8/15	1/19/15	\$3,396,518	\$3,396,518
BELLIN HEALTH OCCUPATIONAL HEALTH SOLUTIONS	Other	2/9/15	4/27/15	\$40,000	\$40,000
BELLIN PSYCHIATRIC CENTER	Other	3/16/15	3/26/15	\$10,000	\$10,000
BENNIN, MARILYN	Children	12/15/14	1/26/15	\$9,000	\$9,000
BETHESDA	CBRF	12/11/14	1/6/15	\$14,300	\$14,300
BETTER DAYS MENTORING LLC		8/27/15		\$15,000	\$15,000
BIRCH CREEK	CBRF	11/20/14	1/8/15	\$1,235,182	\$1,235,182
BISHOPS COURT	CBRF	11/20/14	1/8/15	\$1,304,662	\$1,304,662
BOLL ADULT CARE CONCEPTS	AFH	12/22/14	1/6/15	\$825,000	\$825,000
BORNEMANN CBRF	CBRF	12/11/14	1/6/15	\$282,919	\$282,919
BOURASSA AFH	AFH	11/20/14	12/9/14	\$18,720	\$18,720
BROTOLOC HEALTH CARE SYSTEMS	CBRF	12/12/14	1/6/15	\$982,600	\$982,600
BRUNETTE AFH	AFH	11/20/14	12/1/14	\$52,152	\$52,152
BRUSS SUPPORTIVE COMMUNITY LIVING	AFH	11/20/14	12/4/14	\$273,214	\$273,214
BUSSE AFH	AFH	11/20/14	12/1/14	\$66,444	\$66,444
CAPELLE AFH	AFH	1/26/15	2/2/15	\$63,572	\$63,572
CARE FOR ALL AGES (CFAA)	CBRF	12/18/14	1/8/15	\$156,000	\$156,000
CARRINGTON MANOR ASSISTED LIVING	CBRF	11/20/14	11/25/14	\$92,628	\$92,628
CATHOLIC CHARITIES	Other	12/15/14	12/22/14	\$173,406	\$173,406
CENTERPIECE LLC	Autism	12/11/14	12/18/14	\$150,000	\$150,000
CENTURY RIDGE OF GREEN BAY, INC.	CBRF	11/20/14	12/1/14	\$387,932	\$387,932
CEREBRAL PALSY INC.	Other	1/8/15	1/15/15	\$1,510,200	\$1,510,200
CEREBRAL PALSY OF MIDEAST WI INC	Other	11/20/14	12/9/14	\$4,800	\$4,800
CHILDRENS SERVICE SOCIETY	Foster Care	12/15/14	1/15/15	\$25,000	\$25,000
CHRISTENSEN AFH	AFH	11/20/14	12/1/14	\$74,357	\$74,357
CLARITY CARE INC	CBRF	11/20/14	12/18/14	\$1,838,347	\$1,894,734
COGNITIVE CONCEPTS	AFH	11/20/14	1/13/15	\$278,977	\$372,606
COMFORT KEEPERS	Home Health	3/16/15	4/6/15	\$600,000	\$600,000
COMPASS DEVELOPMENT	AFH	11/20/14	1/15/15	\$1,198,927	\$1,198,927
COMPASS DEVELOPMENT SHC INC	Home Health	11/20/14	1/15/15	\$500,000	\$500,000
CONLEY AFH	AFH	11/20/14	11/24/14	\$36,645	\$36,645
CONNECTIONS LLC	Autism	12/15/14	12/22/14	\$25,000	\$25,000
CURO CARE LLC	AFH	12/11/14	1/6/15	\$503,440	\$503,440
DARNELL RECEIVING HOME	Receiving Home	12/15/14	2/2/15	\$13,140	\$15,878
DEATHERAGE-VELEKE AFH	AFH	11/20/14	12/1/14	\$20,759	\$20,759
DEBAERE AFH	AFH	11/20/14	12/11/14	\$69,240	\$69,240
DEER PATH ASSISTED LIVING INC	CBRF	12/11/14	1/8/15	\$182,500	\$188,815
DENMARK SENIOR LIVING	CBRF	7/15/15	7/20/15	\$7,500	\$7,500
DODGE COUNTY (DBA CLEARVIEW)	CBRF	3/2/15	3/16/15	\$285,795	\$285,795
DORN AFH	AFH	11/20/14	12/2/14	\$22,008	\$22,008
DUNGARVIN WISCONSIN LLC	Other	11/20/14	12/4/14	\$686,931	\$686,931
DYNAMIC FAMILY SOLUTIONS	Children	12/15/14	1/6/15	\$59,400	\$139,400
EAST SHORE INDUSTRIES	Other	11/20/14	12/1/14	\$46,594	\$46,594
ELSNER AFH	AFH	11/20/14	1/26/15	\$14,348	\$14,348
EMERALD SHORES	CBRF	3/17/15	4/9/15	\$35,000	\$57,000
ENCOMPASS CHILD CARE	Children	12/15/14	1/6/15	\$15,000	\$15,000

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 10/13/2015

Agency	Type	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ENGBERG AFH	AFH	11/20/14	12/1/14	\$39,216	\$39,216
FAMILY SERVICE OF NORTHEAST WI, INC.	Children	12/15/14	1/6/15	\$2,173,415	\$2,303,415
FAMILY TRAINING PROGRAM	Children	12/15/14	2/2/15	\$155,000	\$155,000
FENLON AFH	AFH	11/20/14	12/1/14	\$48,137	\$48,137
G & I OCHS INC.	CBRF	11/20/14	12/1/14	\$1,936,174	\$1,936,174
GAUGER AFH	AFH	11/20/14	12/1/14	\$32,844	\$32,844
GOLDEN HOUSE	Other	12/18/14	1/6/15	\$63,086	\$63,086
GOLTZ J. AFH	AFH	11/20/14	12/8/14	\$24,360	\$24,360
GONZALEZ AFH	AFH	12/18/14	1/19/15	\$79,062	\$79,062
GOODWILL INDUSTRIES	Other	11/20/14	12/1/14	\$77,166	\$77,166
GREEN BAY TRANSIT COMMISSION NO CONTRACT	Transportation	---	---	\$400,000	\$400,000
GRONSETH AFH	AFH	11/20/14	11/25/14	\$44,736	\$44,736
HARMONY LIVING CENTERS LLC	CBRF	11/20/14	1/6/15	\$221,838	\$221,838
HAUGEN AFH	AFH	2/17/15	2/24/15	\$16,435	\$16,435
HEAD AFH	AFH	11/20/14	12/1/14	\$87,826	\$87,826
HELPING HANDS CAREGIVERS	Home Health	11/20/14	12/1/14	\$350,000	\$350,000
HIETPAS AFH	AFH	11/20/14	12/1/14	\$24,992	\$24,992
HOEFT AFH	AFH	11/24/14	12/2/14	\$29,713	\$29,713
HOME INSTEAD SENIOR CARE	Home Health	11/20/14	12/8/14	\$200,000	\$200,000
HOMES FOR INDEPENDENT LIVING	Other	11/20/14	12/8/14	\$6,252,622	\$6,612,755
IMPROVED LIVING SERVICES	AFH	12/22/14	1/6/15	\$943,100	\$943,100
INFINITY CARE INC	CBRF	11/20/14	12/1/14	\$380,128	\$380,128
INNOVATIVE COUNSELING	Autism	12/15/14	2/5/15	\$50,000	\$50,000
INNOVATIVE SERVICES	Other	2/9/15	2/23/15	\$13,430,200	\$13,430,200
INTERIM HEALTHCARE STAFFING	Home Health	11/20/14	2/9/15	\$25,000	\$25,000
J & DEE INC.	CBRF	11/20/14	12/1/14	\$1,821,000	\$1,821,000
JASMER AFH	AFH	12/11/14	1/6/15	\$13,608	\$13,608
KAKUK AFH	AFH	11/20/14	12/4/14	\$32,292	\$32,292
KCC FISCAL AGENT SERVICES	Other	1/8/15	1/15/15	\$4,200,000	\$4,200,000
KCC SERVICES INC	Other	11/20/14	11/25/14	\$2,000	\$2,000
KINDRED HEARTS	CBRF	11/20/14	12/8/14	\$890,100	\$890,100
KLARKOWSKI AFH	AFH	12/11/14	2/3/15	\$22,932	\$37,300
KLECZKA-VOGEL AFH	AFH	11/20/14	12/4/14	\$77,376	\$77,376
KLEIN, DR.	Autism	12/15/14	12/22/14	\$50,000	\$50,000
KPI INC (KATHI PAPA, INC)	Other	11/20/14	12/1/14	\$12,400	\$12,400
KRUEGER RECEIVING HOME	Receiving Home	12/15/14	1/6/15	\$13,140	\$13,140
KUSKE AFH	AFH	11/20/14	11/24/14	\$25,692	\$25,692
LAD LAKE	Children	12/22/14	1/6/15	\$40,000	\$40,000
LAKEWOOD ASSISTED LIVING	CBRF	11/20/14	12/22/14	\$64,000	\$64,000
LAMERS BUS LINES, INC.	Transportation	1/22/15	1/29/15	\$850,000	\$850,000
LANCASTER GARDENS	CBRF	1/27/15	2/2/15	\$37,000	\$37,000
LAURENT AFH	AFH	11/20/14	12/9/14	\$50,352	\$50,352
LAURENT, SALLY AFH	AFH	5/5/15	5/11/15	\$12,432	\$12,432
LEVY, LYNN AFH	AFH	8/3/15	8/19/15	\$12,138	\$12,138
LISKA, JOANN	Other	12/15/14	1/13/15	\$5,000	\$5,000
LUND VAN DYKE INC	Autism	12/18/14	1/6/15	\$210,000	\$210,000
LUTHERAN SOCIAL SERVICES	CBRF	12/22/14	1/15/15	\$900,000	\$900,000
MACHT VILLAGE PROGRAMS INC	Children	1/6/15	1/15/15	\$600,000	\$650,000
MARLA VISTA MANOR ASSISTED LIVING	CBRF	11/20/14	11/24/14	\$129,404	\$216,417
MARTIN AFH	AFH	11/20/14	12/8/14	\$19,509	\$19,509
MATTHEWS SENIOR LIVING	CBRF	11/20/14	1/22/15	\$202,380	\$202,380
MCCORMICK MEMORIAL HOME	CBRF	11/20/14	12/1/14	\$198,484	\$198,484
MEADOWLANDS	CBRF	11/20/14	12/1/14	\$39,871	\$39,871
MELOHN AFH	AFH	4/23/15	5/4/15	\$23,712	\$23,712
MILQUETTE AFH	AFH	11/20/14	12/4/14	\$22,344	\$22,344
MORAINES RIDGE LLC	RCAC	11/20/14	12/8/14	\$200,000	\$200,000
MYSTIC ACRES LLC	AFH	12/11/14	1/6/15	\$70,812	\$70,812
MYSTIC CREEK LLC	AFH	12/11/14	1/6/15	\$105,000	\$105,000
MYSTIC MEADOWS LLC	AFH	12/11/14	1/6/15	\$149,400	\$149,400
NEMETZ AFH	AFH	11/20/14	12/1/14	\$71,744	\$71,744
NEW COMMUNITY SHELTER INC	Other	12/15/14	1/6/15	\$40,000	\$40,000
NEW CURATIVE REHABILITATION	Other	2/5/15	2/12/15	\$1,124,415	\$1,124,415

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 10/13/2015

Agency	Type	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
NEW VIEW INDUSTRIES	Other	11/20/14	1/13/15	\$43,240	\$43,240
NEW VISIONS TREATMENT HOMES OF WI, INC	Foster Care	1/29/15	3/2/15	\$42,000	\$42,000
NORTHWEST PASSAGE	Children	12/15/14	2/9/15	\$67,500	\$67,500
ODD FELLOW REBEKAH HAVEN	CBRF	11/20/14	11/25/14	\$140,000	\$140,000
OPTIONS FOR INDEPENDENT LIVING INC	Other	7/27/15	8/3/15	\$10,000	\$10,000
OPTIONS LAB INC	Other	1/27/15	2/5/15	\$40,000	\$40,000
OPTIONS TREATMENT PROGRAM	Other	12/11/14	1/15/15	\$100,000	\$120,000
ORLICH AFH	AFH	11/20/14	12/15/14	\$95,854	\$95,854
OSTAPYUK AFH	AFH	11/20/14	1/6/15	\$56,058	\$56,058
PARAGON INDUSTRIES	Other	12/15/14	1/22/15	\$746,800	\$746,800
PARENT TEAM	Children	12/15/14	1/6/15	\$227,300	\$247,300
PARMENTIER AFH	AFH	11/20/14	12/1/14	\$91,465	\$91,465
PATIENT PINES	CBRF	11/20/14	11/24/14	\$284,000	\$284,000
PHOENIX BEHAVIORAL HEALTH SERVICES	Autism	12/11/14	12/18/14	\$25,000	\$25,000
PNUMA HEALTH CARE	CBRF	12/11/14	12/22/14	\$358,600	\$358,600
PRODUCTIVE LIVING SYSTEMS	CBRF	11/20/14	1/15/15	\$768,452	\$768,452
RAVENWOOD BEHAVIORAL HEALTH	CBRF	12/11/14	1/15/15	\$70,600	\$70,600
REHAB RESOURCES	Other	12/11/14	1/6/15	\$122,200	\$122,200
REM-WISCONSIN II, INC.	AFH	11/20/14	12/1/14	\$1,335,480	\$1,385,461
RENNES ASSISTED LIVING CORP	RCAC	11/20/14	12/1/14	\$75,000	\$75,000
RES-CARE WISCONSIN	Home Health	11/20/14	12/11/14	\$19,344	\$19,344
SALDANA AFH	AFH	12/8/14	1/19/15	\$43,360	\$43,360
SCHAUMBURG, LAURIE	Other	12/15/14	1/20/15	\$25,000	\$25,000
SCHULTZ AFH	AFH	11/20/14	1/13/15	\$107,772	\$107,772
SKORCZEWSKI AFH	AFH	11/20/14	1/6/15	\$18,660	\$18,660
SLAGHT AFH	AFH	11/20/14	12/8/14	\$55,246	\$55,246
SMET AFH	AFH	12/11/14	1/22/15	\$54,257	\$54,257
SOUTHERN HOME CARE SERVICES	Home Health	11/20/14	12/11/14	\$35,580	\$35,580
SPECTRUM BEHAVIORAL HEALTH	Other	3/30/15	4/30/15	\$50,000	\$50,000
ST. VINCENT HOSPITAL	Other	12/11/14	1/20/15	\$117,300	\$117,300
STARR/DINGER AFH	AFH	11/20/14	12/8/14	\$23,700	\$23,700
STEVENS AFH	AFH	11/20/14	1/6/15	\$30,905	\$30,905
STILLING AFH	AFH	12/11/14	12/22/14	\$32,802	\$37,758
STIRLING PCW SERVICES	Other	12/11/14	1/6/15	\$20,000	\$20,000
TALBOT AFH	AFH	12/15/14	1/6/15	\$23,838	\$23,838
TANZI AFH	AFH	11/20/14	12/1/14	\$85,330	\$85,330
TOMORROW'S CHILDREN INC	Children	1/20/15	1/29/15	\$100,000	\$100,000
TREMPEALEAU	CBRF	12/11/14	12/22/14	\$1,487,700	\$1,487,700
VALLEY PACKAGING INC.	Other	11/20/14	12/22/14	\$10,386	\$10,386
VANLANEN RECEIVING HOME	Receiving Home	12/15/14	1/20/15	\$19,710	\$19,710
VILLA HOPE	CBRF	12/15/14	1/12/15	\$1,730,700	\$2,032,009
WARREN, JOHN MD	Other	12/22/14	1/6/15	\$165,000	\$165,000
WAUSAUKEE ENTERPRISES	Other	11/20/14	12/4/14	\$18,586	\$18,586
WE ARE HOPE	Other	12/8/14	12/15/14	\$20,400	\$20,400
WILLOWCREEK AFH	AFH	11/20/14	12/4/14	\$445,136	\$445,136
WISCONSIN EARLY AUTISM PROJECT	Autism	12/15/14	12/22/14	\$300,000	\$300,000
WISCONSIN FAMILY TIES	Children	12/16/14	1/6/15	\$26,000	\$26,000
ZAMBON AFH	AFH	11/20/14	11/24/14	\$25,334	\$28,687
ZIESMER AFH	AFH	11/20/14	11/24/14	\$79,716	\$79,716
TOTAL				\$70,784,401	\$72,902,507

Brown County Human Services

TO: Human Service Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: October 13, 2015

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Good Value Pharmacy	Medications	10/5/2015	
Preferred Podiatry	Foot care	10/5/2015	
Individual	Respite	10/5/2015	
Individual	Respite	10/12/15	
Fence Link	Construction	10/12/15	
V & M Property Management	Rent	10/12/15	
Village of Suamico	Water Bill	10/12/15	



Helping People, Strengthening Families, Building Community

Outcome Reporting Narrative-Teen Parent Program
Third Quarter 2015

Outcome	Results Narrative
Client reports obtaining help from at least one referred agency.	100% of clients reported connecting with at least one other agency that the teen parent program referred them to.
Client will have a stable place to live.	93% of clients have a stable place to live. Two clients were staying with different family members/friends each night.
Clients are knowledgeable about their options (parenting/adoption).	Of the 9 clients who were pregnant during this quarter, all of them were knowledgeable about their options.
If parenting plan was chosen, client was successful in:	All of the 9 clients who were pregnant during this quarter chose to parent their child. Of those 9, 8 participated in prenatal care and accessed community resources to increase their parenting skills. All nine discussed asset building activities with their case manager.
Client delivered a baby that weighed at least 5.5 pounds	Three clients delivered babies this quarter; all babies were at least 5.5 pounds.
Client able to identify at least 2 additional informal community resources	100% of clients were able to identify at least 2 additional formal or informal resources.
Client reports utilizing informal resources	100% of clients report utilizing informal supports.
Client is able to identify at least one goal toward self-sufficiency within three months of enrolling in the program	All clients were able to self identify goals toward self-sufficiency during this quarter.
Client has at least monthly contact with worker	72% of clients met at least monthly with their worker.
Client shows progress toward meeting established goals.	100% of clients show progress toward meeting goals.

When abuse is believed to have occurred, mother is referred and supported in law enforcement, and any other agency	Two reports of abuse this quarter and the teens were assisted in their contacts.
Father (or other family member, if applicable) meets with worker at least one time while case is open	79% of clients had either the father of their child and/or other family member involved in services.
Father or other family member is offered services.	Fathers/family members were offered services 66% of the time. (based on program eligibility).
Client, in need of mental health and/or AODA services, meets regularly with a mental health and/or AODA provider.	Five clients were identified as being in need of mental health and/or AODA services this quarter. One meets regularly with a mental health and/or AODA provider.
Client, in need of mental health and/or AODA services, is not discharged from the program prior to mental health and/or AODA services being received.	One client who was discharged from the program this quarter was identified as being in need of mental health and/or AODA services. The client was not receiving services at time of discharge.
Did client already graduate from high school or earn a GED/HSED?	36% of clients enrolled in the program this quarter already graduated from high school or earned a GED/HSED.
Client is enrolled and attending school on a regular basis, meeting school district standards for attendance and truancy	26 clients were attending school this quarter. 58% of them were attending school regularly. Case managers are working diligently with clients' schools and other service providers to reduce barriers to school attendance.
Client graduates with a high school diploma or high school equivalency degree	9 teen parents earned a diploma or GED this quarter. All have employment or are enrolled in post secondary education.
Client experienced a subsequent pregnancy while enrolled in the program.	One subsequent pregnancy reported this quarter.
Client participates in natural family planning and/or healthy relationship education.	All clients participated in healthy relationship and/or natural family planning education.
Program participants do not experience a pregnancy for 2 years after program discharge.	One pregnancy was reported during follow up contacts.
Parent identified "at risk" of involvement with CPS	9% of teen parents are considered at risk of CPS involvement. Primary reasons; safety concerns for baby.
Parent involved with CPS	One teen parent has an open case with

Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client reports obtaining help from at least one referred agency

"Yes/No" Review: Number of Responses in Date Range: 33
 Number of Responses represented in graph: 32
 Percent of Responses represented in graph: 96.97%



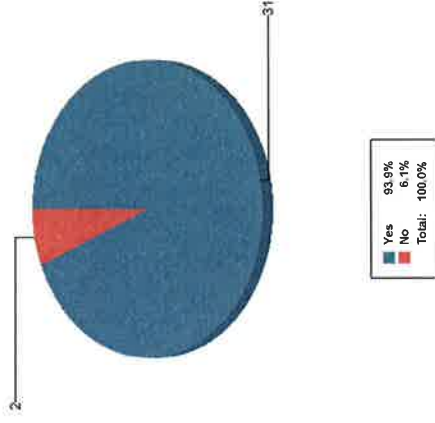
Yes 100.0%
 No 0.0%
 Total: 100.0%

Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client will have stable place to live

"Yes/No" Review: Number of Responses in Date Range: 33
 Number of Responses represented in graph: 33
 Percent of Responses represented in graph: 100.00%



Yes 93.9%
 No 6.1%
 Total: 100.0%

Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Clients knowledgeable about their options (parenting and adoption)

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 9
 Percent of Responses represented in graph: 27.27%



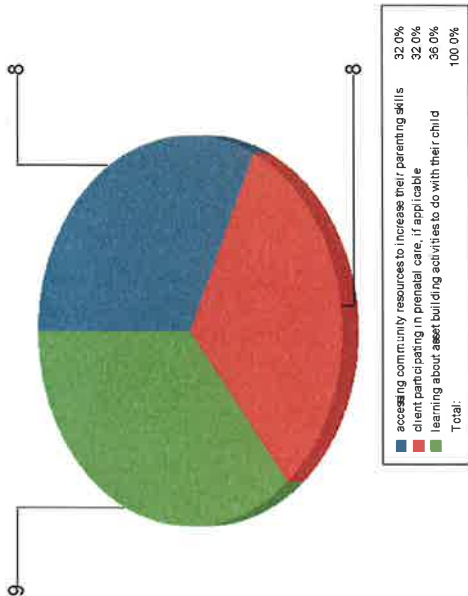
Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

if parenting plan was chosen, client successful in:

Defined Text/Non-Exclusive Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 9
 Percent of Responses represented in graph: 27.27%



Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client delivered a baby that weighed at least 5.5 pounds

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 3
 Percent of Responses represented in graph: 9.09%



■ Yes 100.0%
 Total: 100.0%

Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client about to identify at least 2 additional informal resources

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 33
 Percent of Responses represented in graph: 100.00%



■ Yes 100.0%
 Total: 100.0%

Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client reports utilizing informal resources

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 33
 Percent of Responses represented in graph: 100.00%



■ Yes 100.0%
 Total: 100.0%

Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client is able to identify at least one goal toward self-sufficiency within three months of enrolling in program.

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 33
 Percent of Responses represented in graph: 100.00%



■ Yes 100.0%
 Total: 100.0%

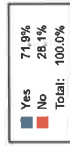
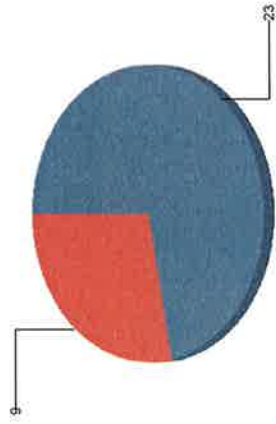
Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client has at least monthly contact with worker

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 32
 Percent of Responses represented in graph: 96.97%



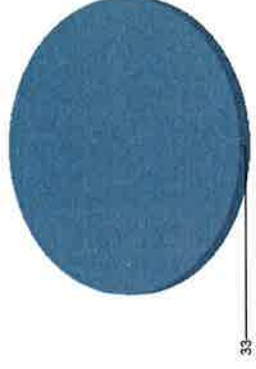
Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client shows progress toward meeting established goals and overall asset score (if applicable).

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 33
 Percent of Responses represented in graph: 100.00%



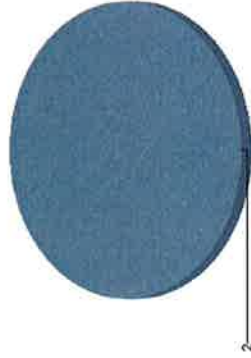
Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

When abuse is believed to have occurred, mother is referred and supported in contacts with law enforcement, and any other agency involved.

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 2
 Percent of Responses represented in graph: 6.06%



Yes 100.0%
 No 0.00%
 Total: 100.0%

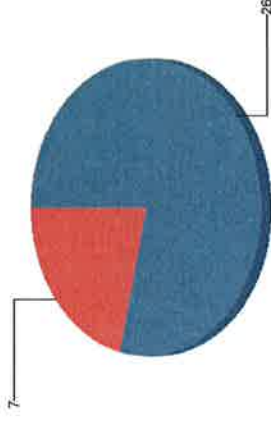
Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Father (or other family member, if applicable) meets with worker at least one time while case is open.

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 33
 Percent of Responses represented in graph: 100.00%



Yes 78.9%
 No 21.2%
 Total: 100.0%

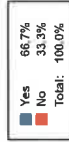
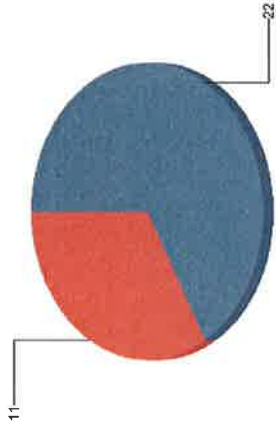
Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Father or other family member, if applicable, is offered services.

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 33
 Percent of Responses represented in graph: 100.00%



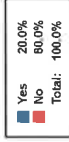
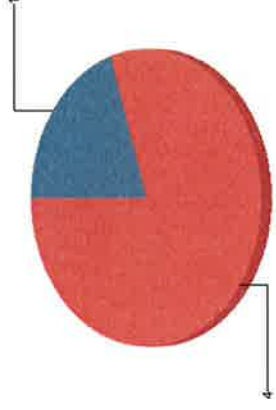
Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client, in need of mental health and/or AODA services, meets regularly with a mental health and/or AODA provider.

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 5
 Percent of Responses represented in graph: 15.15%



Summary of Responses for Teen Parent Outcome Measurement Sheet. Between 07/03/2015 and 09/21/2015

Client, in need of mental health and/or AODA services, is not discharged from the program prior to mental health and/or AODA services being received.

"Yes/No" Review:
Number of Responses in Date Range: 33
Number of Responses represented in graph: 1
Percent of Responses represented in graph: 3.03%

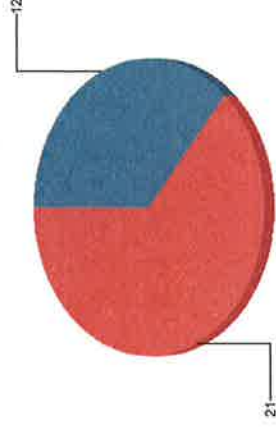


No 100.0%
Total: 100.0%

Summary of Responses for Teen Parent Outcome Measurement Sheet. Between 07/03/2015 and 09/21/2015

Did client already graduate from high school or earn GED/HSED?

"Yes/No" Review:
Number of Responses in Date Range: 33
Number of Responses represented in graph: 33
Percent of Responses represented in graph: 100.00%



Yes 36.4%
No 63.6%
Total: 100.0%

Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

If so, what year?

Arbitrary Text/Text Area Review:

Number of Responses in Date Range: 33
 Number of responses represented in question: 10
 Percent of responses represented in question: 30.30%

Most frequent answer: June 2015

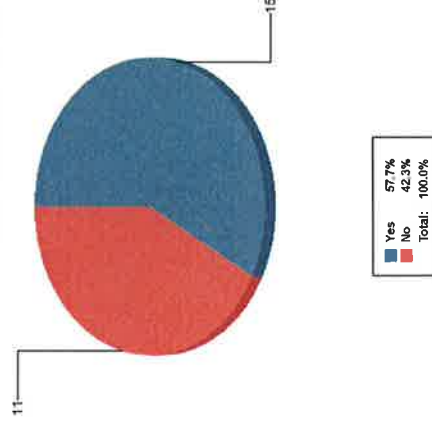
Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client is enrolled and attending school on a regular basis, meeting school district standards for attendance and truancy

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 26
 Percent of Responses represented in graph: 78.79%

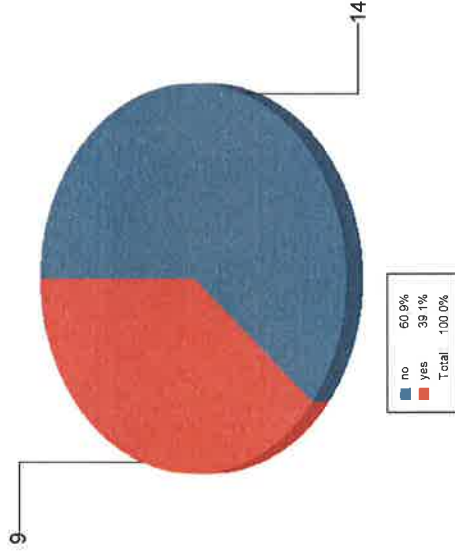


Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client graduates with a high school diploma or high school equivalency degree
 Defined Text/Non-Exclusive Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 23
 Percent of Responses represented in graph: 69.70%



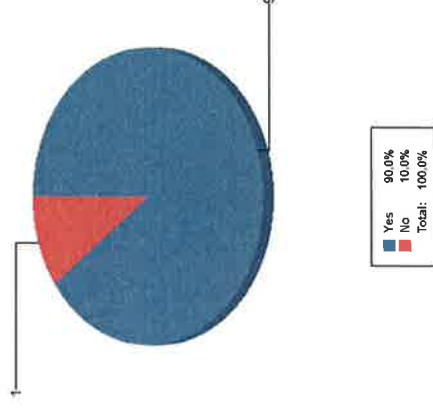
Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Client has employment or is enrolled in post secondary education within three months of graduation

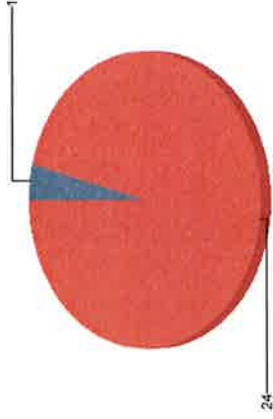
"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 10
 Percent of Responses represented in graph: 30.30%



Summary of Responses for Teen Parent Outcome Measurement Sheet. Between 07/03/2015 and 09/21/2015

Client experienced a subsequent pregnancy while enrolled in the program.
"Yes/No" Review: Number of Responses in Date Range: 33
Number of Responses represented in graph: 25
Percent of Responses represented in graph: 75.76%



■ Yes 4.0%
■ No 96.0%
Total: 100.0%

Summary of Responses for Teen Parent Outcome Measurement Sheet. Between 07/03/2015 and 09/21/2015

Client participates in natural family planning and/or healthy relationship education.
"Yes/No" Review: Number of Responses in Date Range: 33
Number of Responses represented in graph: 33
Percent of Responses represented in graph: 100.00%



■ Yes 100.0%
Total: 100.0%

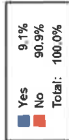
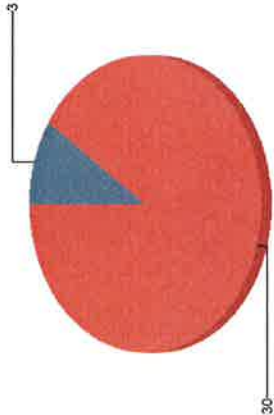
Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Parent identified "at risk" of involvement with CPS?

"Yes/No" Review:

Number of Responses in Date Range: 33
 Number of Responses represented in graph: 33
 Percent of Responses represented in graph: 100.00%



Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

Is so Why?

Arbitrary Text/Text Area Review:

Number of Responses in Date Range: 33
 Number of responses represented in question: 3
 Percent of responses represented in question: 9.09%

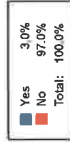
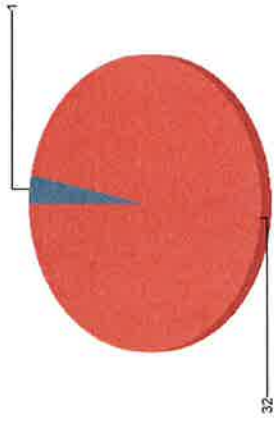
Most frequent answer: Father of the baby is unstable and has shown inappropriate behavior arou the baby.

Summary of Responses for Teen Parent Outcome Measurement Sheet. Between 07/03/2015 and 09/21/2015

Parent involved with CPS?

"Yes/No" Review:

Number of Responses in Date Range: 33
Number of Responses represented in graph: 33
Percent of Responses represented in graph: 100.00%

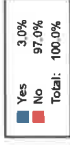
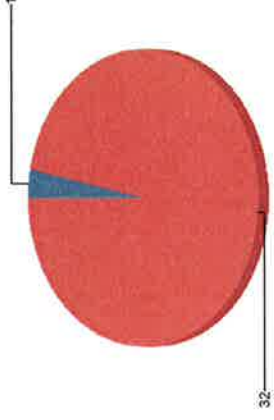


Summary of Responses for Teen Parent Outcome Measurement Sheet. Between 07/03/2015 and 09/21/2015

CPS referral made this quarter?

"Yes/No" Review:

Number of Responses in Date Range: 33
Number of Responses represented in graph: 33
Percent of Responses represented in graph: 100.00%



Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

If CPS referral made is yes, how many reports were made?

Number Review: (mouse over Maximum & Minimum for Participant)	33
Maximum:	1
Minimum:	3.03%
Average:	
Median:	
Sum:	

Number of Responses in Date Range:
Number of responses represented in question:
Percent of responses represented in question:

Summary of Responses for Teen Parent Outcome Measurement Sheet.

Between 07/03/2015 and 09/21/2015

If CPS referral made is yes, what is the nature of the reports?

Arbitrary Text/Text Area Review:	33
Number of Responses in Date Range:	2
Number of responses represented in question:	6.06%
Percent of responses represented in question:	

Most frequent answer: CPS is involved and offering parenting aide services.

November 4, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2016 BUDGET PROCESS
HUMAN SERVICES – COMMUNITY PROGRAMS

WHEREAS, a New Position or Position Deletion Request was submitted by the Human Services – Community Programs Department during the 2016 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be added and eliminated from the table of organization; and

WHEREAS, the department has requested to delete (1.00) FTE LTE Clerk II and delete (0.25) FTE Economic Support Specialist II positions; and

WHEREAS, the department has requested to add 1.00 FTE Behavioral Health Clinician to assist in caseload management for mental health provision and to reduce the wait for services in Comprehensive Community Services (CCS) and Children's Long Term Support (CLTS); and

WHEREAS, the department has requested to add 2.00 FTE Social Worker/Case Manager for Teen Pals – Children Youth and Families. This position is responsible for recruitment, training and facilitation of teen services for Brown County to ensure Wisconsin State Statutes 48, 51 and 938 are abided by to provide mandated services for individuals that have aged out of the foster care system in the 18-25 year age range; and

WHEREAS, the department has requested to add 3.00 FTE Social Worker/Case Managers – Child Protection to assist in caseload management for State mandated Initial Assessment Services and for Ongoing Services; and

WHEREAS, the department has requested to add 1.00 FTE Social Worker Supervisor – Child Protection to assist in caseload management for State mandated Initial Assessment Services; and

WHEREAS, the department has requested to add 1.00 FTE Clinical Social Worker for the outpatient behavioral health area to enable the outpatient clinic to complete assessments thereby decreasing the wait list to access the Psychiatrist and the Intensive-Outpatient AODA Program. This position would also provide support to other programs in the role of Mental Health Professional or Psychotherapist, whichever is needed; and

WHEREAS, the department has requested to add 1.00 FTE Clinical Social Worker to serve as a liaison between Human Services and the Brown County Jail to provide services to individuals with mental health issues that are otherwise disconnected from mental health services. This is currently an unmet need in the community. This position will serve as a liaison between Human Services and the Jail to connect individuals with mental health resources as they transition from the Jail to the community thereby reducing the re-entry numbers; and

WHEREAS, the department has requested to add 1.00 FTE Economic Support Supervisor due to significantly increased Economic Support caseload. Additional performance and quality measures required by the State make it necessary for more extensive monitoring, evaluating, training and adjusting of processes and procedures to ensure compliance with federal and state regulations and mandates; and

WHEREAS, the department has requested to add 1.00 FTE Systems Specialist to function as a business analyst focusing on lean data process improvements. This position is needed to facilitate a seamless roll-out of the Netsmart Avatar software agency-wide and to provide ongoing troubleshooting support and to run relevant reports; and

WHEREAS, the department has requested to delete the following positions due to the Long Term Care layoffs: delete (1.00) FTE Clerk I, delete (1.00) FTE Clerk II/Typist, delete (5.00) FTE Clerk IV/Data Control, delete (1.00) FTE Clerk IV, delete (4.00) Staff Nurse, delete (2.00) FTE Social Worker Supervisor, delete (1.00) FTE Administrative Secretary, delete (37.80) FTE Social Worker/Case Manager positions; and

WHEREAS, the department has requested the reclassification of 1.00 FTE Secretary – Outpatient position that is responsible for diagnostic coding and release of information. These duties require a specific skillset to assure compliance with correct coding for billing and reimbursement purposes and compliance with HIPAA, State and Federal law for release of protected health information. These duties are more aligned with a Registered Health Information Technician (RHIT) position. The current employee is performing RHIT duties and meets the qualifications of the RHIT position; and

WHEREAS, the Human Resources department in conjunction with the Human Services department, recommend the reclassification of 1.00 FTE Secretary – Outpatient in Pay Grade 17 of the Classification and Compensation Plan to a Registered Health Information Technician position in Pay Grade 14 of the Classification and Compensation Plan; and

WHEREAS, the department has requested to replace a vacant 1.00 FTE Advanced Practice Nurse Prescriber position in the Outpatient Unit that has been difficult to recruit for with a Staff Nurse with psychiatric nurse experience; and

WHEREAS, the Human Resources department in conjunction with the Human Services department recommend the reclassification of 1.00 FTE Advanced Practice Nurse Prescriber in Pay Grade 4 in the Classification and Compensation Plan to 1.00 Staff Nurse with psychiatric nurse experience in Pay Grade 9 in the Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Human Services – Community Programs table of organization be changed by deleting (1.00) FTE LTE Clerk II, deleting (0.25) FTE Economic Support Specialist II, adding 1.00 FTE Behavioral Health Clinician, adding 5.00 FTE Social Worker/Case Managers, adding 1.00 FTE Social Worker Supervisor, adding 2.00 FTE Clinical Social Workers, adding 1.00 FTE Economic Support Supervisor, adding 1.00 FTE Systems Specialist, deleting (1.00) FTE Clerk I, deleting (1.00) FTE Clerk II/Typist, deleting (5.00) FTE Clerk IV/Data Control, deleting (1.00) FTE Clerk IV, deleting (4.00) FTE Staff Nurse, deleting (2.00) FTE Social Worker Supervisor, deleting (1.00) FTE Administrative Secretary and deleting (37.80) FTE Social Worker/Case Manager positions; requested through the 2016 budget process to be effective January 1, 2016.

BE IT FURTHER RESOLVED, the reclassification of 1.00 FTE Secretary – Outpatient in Pay Grade 17 of the Classification and Compensation Plan to 1.00 FTE Registered Health Information Technician (RHIT) position in Pay Grade 14 of the Classification and Compensation Plan; requested through the 2016 budget process to be effective January 1, 2016.

BE IT FURTHER RESOLVED, the reclassification of 1.00 FTE Advanced Practice Nurse Prescriber in Pay Grade 4 of the Classification and Compensation Plan to 1.00 FTE Staff Nurse with psychiatric nurse experience in Pay Grade 9 of the Classification and Compensation Plan; requested through the 2016 budget process to be effective January 1, 2016.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
LTE Clerk II	(1.00)	Deletion	\$(27,889)	\$(2,162)	\$(30,051)
Economic Support Specialist II	(0.25)	Deletion	\$(10,718)	\$(831)	\$(11,549)
Behavioral Health Clinician	1.00	Addition	\$ 54,262	\$ 18,143	\$ 72,405
Social Worker/Case Manager	2.00	Addition	\$ 80,064	\$ 33,222	\$ 113,286
Social Worker/Case Manager	3.00	Addition	\$ 143,172	\$ 53,619	\$ 196,791
Social Worker Supervisor	1.00	Addition	\$ 63,287	\$ 19,491	\$ 82,778
Clinical Social Worker	2.00	Addition	\$ 114,516	\$ 37,182	\$ 151,698
Economic Support Supervisor	1.00	Addition	\$ 50,634	\$ 17,601	\$ 68,235
Systems Specialist	1.00	Addition	\$ 55,979	\$ 18,401	\$ 74,380
Clerk I	(1.00)	Deletion			\$(40,448)
Clerk II/Typist	(1.00)	Deletion			\$(52,613)
Clerk IV/Data Control	(5.00)	Deletion			\$(250,009)
Clerk IV	(1.00)	Deletion			\$(47,673)
Staff Nurse	(4.00)	Deletion			\$(306,121)
Social Worker Supervisor	(2.00)	Deletion			\$(152,459)
Administrative Secretary	(1.00)	Deletion			\$(58,605)
Social Worker/Case Manager	(37.80)	Deletion			\$(2,890,152)
Reclassification: Secretary – Outpatient, PG 17	(1.00)	Deletion	\$(35,851)	\$(20,325)	\$(56,176)
Registered Health Information Technician (RHIT), PG 14	1.00	Addition	\$ 40,954	\$ 21,085	\$ 62,039
Reclassification: Advanced Practice Nurse Prescriber, PG 4	(1.00)	Deletion	\$(91,178)	\$(25,004)	\$(116,182)
Staff Nurse, PG 9	1.00	Addition	\$ 51,159	\$ 19,750	\$ 78,909
Total 2016 Budget Impact (Human Services – Community Programs)					\$(3,111,517)

Budget Impact: The fiscal change of this resolution is reflected in the 2016 budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



WARREN KRAFT

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: October 12, 2015

REQUEST TO: Human Services Committee

MEETING DATE: October 20, 2015

REQUEST FROM: Warren Kraft
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2016 Budget Process for
Human Services – Community Programs

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by Human Services – Community Programs during the 2016 budget process.

ACTION REQUESTED:

Make the following changes to the Human Services – Community Programs table of organization:

- Delete (1.00) FTE LTE Clerk II
- Delete (0.25) FTE Economic Support Specialist II
- Add 1.00 FTE Behavioral Health Clinician
- Add 5.00 FTE Social Worker/Case Manager
- Add 1.00 FTE Social Worker Supervisor
- Add 2.00 FTE Clinical Social Worker
- Add 1.00 FTE Economic Support Supervisor
- Add 1.00 FTE Systems Specialist
- Delete (1.00) FTE Clerk I
- Delete (1.00) FTE Clerk II/Typist
- Delete (5.00) FTE Clerk IV/Data Control
- Delete (1.00) FTE Clerk IV
- Delete (4.00) FTE Staff Nurse
- Delete (2.00) FTE Social Worker Supervisor
- Delete (1.00) FTE Administrative Secretary
- Delete (37.80) FTE Social Worker/Case Manager
- Reclassification of 1.00 FTE Secretary-Outpatient in Pay Grade 17 to 1.00 FTE Registered Health Information Technician in Pay Grade 14 of the Classification and Compensation Plan
- Reclassification of 1.00 FTE Advanced Practice Nurse Prescriber in Pay Grade 4 to 1.00 FTE Staff Nurse in Pay Grade 9 of the Classification and Compensation Plan

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? Savings of (\$3,111,517)
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2016 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

November 4, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS
DURING THE 2016 BUDGET PROCESS
HUMAN SERVICES – COMMUNITY TREATMENT CENTER

WHEREAS, a New Position or Position Deletion Request was submitted by the Human Services – Community Treatment Center during the 2016 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be eliminated from the table of organization; and

WHEREAS, the department has requested to delete the following vacant positions: delete (1.00) FTE Assistant Director of Nursing, delete (1.49) FTE Clerk/Receptionist, delete (1.00) FTE Staff Nurse and delete (0.70) FTE RN-Charge Nurse; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Human Services – Community Treatment Center table of organization be changed by deleting (1.00) FTE Assistant Director of Nursing, deleting (1.49) FTE Clerk/Receptionist, delete (1.00) FTE Staff Nurse, deleting (0.70) FTE RN Charge Nurse; requested through the 2016 budget process to be effective January 1, 2016.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Assistant Director of Nursing	(1.00)	Deletion	\$(63,788)	\$(19,566)	\$(83,354)
Clerk/Receptionist	(1.49)	Deletion	\$(39,998)	\$(31,118)	\$(71,116)
Staff Nurse	(1.00)	Deletion	\$(53,452)	\$(8,569)	\$(62,021)
RN Charge Nurse	(0.70)	Deletion	\$(38,678)	\$(16,045)	\$(54,723)
Total 2016 Budget Impact					
(Human Services – Community Treatment Center)			\$(195,916)	\$(75,298)	\$(271,214)

Budget Impact: *The fiscal change of this resolution is reflected in the 2016 budget.*

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources
Approved as to form by Corporation Counsel

Brown County

The seal of Brown County, Wisconsin, is a circular emblem. It features a central illustration of a large, multi-story building with a prominent steeple, likely a courthouse or government building. The words "BROWN COUNTY" are arched across the top of the seal, and "Established 1818" is arched across the bottom. Two small stars are positioned on either side of the central building.

DIRECTOR

**** PLEASE NOTE ****

These dates are best guess estimates and are not set. They give committees an idea of where they could have their meetings and/or how it would look if they did meet for the Months of November and December.

NOVEMBER 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 	2	3	4 Board of Sup Budget Mtg 9:00 am	5 *Tentative* Board of Sup 6:00pm	6	7
8 	9 Executive Cmte 5:30 pm	10	11 Public Safety 11:00 am	12 Ed & Rec 5:30 pm	13	14
15 	16	17	18 Board of Supervisors 7:00 pm	19 Admin Cmte 5:30 pm	20	21
22 	23 Land Con 6:00pm PD&T 6:15pm	24	25 Human Svc 5:30 pm	26 Thanksgiving  County Board Office Closed	27 County Board Office Closed	28
30	31					



DECEMBER 2015





SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Public Safety 11:00 am	3 Ed & Rec 5:30pm	4	5
6	7 Executive Cmte 5:30 pm	8	9	10	11	12
13 	14	15	16 Board of Supervisors 7:00 pm	17	18	19
20 	21	22	23 Human Svc 5:30 pm	24 Admin Cmte 5:30 pm	25	26
27	28 Land Con 6:00pm PD&T 6:15pm	29	30	31 County Board Office Closed	County Board Office Closed - January 1st	

NOVEMBER 2014



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2 	3	4	5	6 Board of Sup Budget Mtg 9:00 am	7	8
9 	10	11	12	13	14	15
16 	17	18 Vets Recognition Subcommittee 5:00 pm	19 Board of Supervisors Veto Session 6pm Criminal Justice Coord Board 8a.m.	20 Admin Cmte 5:30 p.m.	21	22
23 	24 Land Con 6:00 pm PD&T 6:15 pm	25	26 Human Svc Canceled	27  Thanksgiving	28 <i>County Board Office Closed</i>	29
30 						

DECEMBER 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 Public Safety 11:00 am	4 Ed & Rec @ SW Branch Library 5:15pm	5	6
7	8 Executive Cmte 5:30 pm 	9	10	11	12	13
14 	15	16 Vets Recognition Subcommittee 5:00 pm Cancelled	17 Board of Supervisors 6:00 pm	18	19	20
21 	22 Land Con Plan Dev & Trans Tentative Cancelled	23	24 Human Svc Tentative Cancelled <i>County Board Office Closed</i>	25 Admin Tentative Cancelled <i>County Board Office Closed</i>	26	27
28 	29	30	31 <i>County Board Office Closed</i>			